



ESSA MINOR HOCKEY ASSOCIATION

December 13 2018

EXECUTIVE MEETING

Executive Member	Position	Apr-12	Apr-17	May	June	July	August	September	October	November	December	January	February	March	Total Absent
Trevor Bolt	Acting President			P	P	P	P	P	P	P	P				
Tim O'Doherty	Vice-President	P	P	A											
Brenice Gauley	Treasurer	A	P	P	P	P	A	P	P	P	P				
Meagan Halupka	Secretary	P	P	P	P	P	P	P	P	P	P				
Tiffany Hart	Ice Convenor	P	A	P	P	P	P	P	P	P	P				
Fabio Privitera	Acting OMHA Rep		P	P	P										
Jason Inwood	Acting OMHA Rep					P	A	P	P	P	P				
Robert Kerr	Acting Local League	P	P	P	P	P	P	P	P	P	P				
Amanda McRae	Registrar	P	P	P	P	P	P	P	P	P	P				
Shannon Truax	Risk Manager	A	P	P	P	P	P	P	P	P	P				
Tim Wardell	Jr. Coordinator	A	P	P	P	P	P	P	P	P	P				
Nikki Adams	Bond Director	P	P	P	P	A	P	P	P	P	P				
Veronique Vandermeer	Equipment Manager	P	P	P	P	P	P	P	P	P	P				
Mark Gardiner	Assoc Head Manager	P	P	P	P	P	P	P	P	P	P				
Graham Baird	Acting Director of Dev't	P	P	P	P	P	P	P	P	A	P				
Brandon Winch	Acting Assoc Head Coach		P	P	P	P	P	P	A	P	A				
Pam Venne	Public Relations	A	P	A	A	P	A	P	P	A	A				
Athena Nakonecznyj	Bookkeeper	P	P	P	P	P	P	P	P	P	P				
Stacy Taylor	Fundraising Director					P	P	A	P	P	P				
	Tournament Director														
CALL TO ORDER:															

The Meeting was called to order at _7:07 pm_ by _Meagan_ seconded by _Shannon_

The minutes from the Oct & Nov meetings were accepted by _Shannon_ seconded by _Robert_

CORRESPONDENCE:

1) **Hockey gives blood** - There is a blood donor clinic at the Angus arena on December 27, members are encouraged to attend and donate blood.

2)

DELEGATIONS:

1)

2)

3)

EXECUTIVE REPORTS:

President - Trevor Bolt - Milage amounts for refs - higher cost than expected. Will need to look at the gate boxes and funds available. Teams can get more money from EMHA, if their cash boxes are running low from paying out increased fees for refs. Mark will email managers to ensure they know that they can get more funds if necessary.

Vice-President - Vacant

Secretary - Meagan Halupka - Google drive set up. Follow up from emails sent - If you send an email about an issue that needs following up, please send another email outlining the result of resolving of the issue. Job Descriptions - look at what is on the website and update if necessary. If you would like to have access to eblasts or facebook posts please let Tiff know as anyone can use our social media forums to communicate information.

OMHA Rep - Jason Inwood - The OMHA meeting minutes were attached to the agenda email, as well as a couple other pieces of correspondence from the OMHA. These have been added to google drive under the folder OMHA Meeting Minutes and another folder titled OMHA correspondence. List of tournament expections included in attachments.

Local League Contact - Robert Kerr - The GBTLL meeting minutes were attached to the agenda email and have been added to a google drive folder titled GBTLL Meeting Minutes. We will not be sending anyone to the Local League All Star game in Coldwater, the costs associated with this event are quite high. Nothing to report on Innisfil meeting other than that Oro attended the last meeting as well.

Ice Convenor - Tiffany Hart - Nothing additional to add

Registrar - Amanda MacRae - On Ice volunteer roster has been sent in and approved and we have sent in the insurance payment for those helpers. No one is to be on ice help going forward if their name does not appear on the on ice or at large or team roster. I will be issuing the at large roster to all team managers. It is up to the team managers to disperse them to the people that need them on their team. It is advisable that if you are on the at large or on a team roster that you carry a copy of either to prove that you are on a roster if filling in for another team.

Final rosters were due Dec 1. I have sent them off. We have until Jan 10 to change people around on teams that are already rostered. The exception to the rule is Georgian Bay Triangle has a rule that we can not move any player from a rep team to a LL team after the second Sunday in December which has passed. We may roster a player that has NOT yet been on a roster this year up until Feb 10. AP deadline is Jan 15th.

We have 1 spot left for Jr Eagles for the second session. I need someone to be there Jan 8th for the first day to take money. I can not make it to the rink that early. So far we have 10 new Jr eagles.

We just had two kids transfer in from out west. A timbit and a novice age child. Player movement - Tiffany will try to schedule the playoff games for novice local league around the atom local league 1 schedule so they can use their ap players as much as possible. We must ensure proper communication is given to EMHA members and coaches.

Risk Manager - Shannon Truax - Return to Play guidelines are simple. They must be followed at all times. If a trainer questions a players return, they will contact me for assistance. All children that are injured and have not been cleared to play are NOT permitted to be on the ice/bench during a game. Risk and head coach will follow up. As an executive we must try to conduct our roles responsibly and respectfully. As we are each responsible for certain things, we must ensure that our communication with our executive team members is kept up to date. Members of the executive should not be finding out things in the hallway of the arena. There has been a lack of communication (e.g., finding out about a roster change when the child was already moved), we must improve our communication with each other. If members of the executive are not going to fulfil their roles, please discuss with the executive, not members in the arena.

<p>Association Head Manager - Mark Gardiner - Timbits Managers have been assigned and I have been in touch but no face to face meeting yet, we will have one soon possibly next weekend.</p> <p>Tyke Managers have attended meeting but as yet since they are fairly recent appointees I haven't received meeting minutes or a funds spreadsheet, Novice LL, myself is up to date with team meeting minutes and funds spreadsheet, Novice Rep- have received a couple of meetings minutes but no funds spreadsheet and they have been regular to the meetings, Atom LL1- still waiting on last team meeting minutes and spreadsheet but has submitted a couple previously. Also a regular at our meetings, Atom LL2-is current with team meeting minutes and spreadsheets submitted and has been a regular at our meetings, Atom AE- is current with team meeting minutes and spreadsheets submitted. Has also been a regular at our meetings, Atom Rep- is not current with team meeting minutes or spreadsheet but has been a regular at our meeting, Peewee LL- is current with team meeting minutes and spreadsheet and is a regular at our meetings, Peewee Rep- still waiting on most current meeting minutes and spreadsheet but has submitted regularly. Has been a regular at our meetings. Bantam LL- have not received anything from them and they have not attended since the first meeting, Bantam Rep- has submitted one meeting minutes and spreadsheet a while ago. Has not attended a single meeting. Gatesheets from the ones who have attended are mostly legible and the numbers make sense. Still waiting on gatesheets on people who have not attended meetings regularly, will follow up. After a rough start to the season with gamesheet reporting we are current last I checked on Friday Dec 5th with Nita and Chris from the OMHA. We have had a request from Wade McKenzie who is a first year trainer with EMHA and is looking for a full refund this year since his child will be a Midget next year and we may not be able to field a team again. He will receive half of a refund this year and if we don't have a midget team next year he can connect with us and we will reevaluate then.</p> <p>Only one manager has asked that something be brought forward for discussion at the next executive meeting and that is regarding the Novice LL and how the situation regarding AP's and player movement was handled, breaking bylaws etc regarding Novice and Atom LL1 & 2. Teams in both age groups are feeling upset and proper education with respect to our rules should be done and followed.</p>
<p>Association Head Coach - Brandon Winch - Absent</p>
<p>Director of Development - Graham Baird - Further investigation into the conflict surrounding those running power skating.</p>
<p>Junior Coordinator - Tim Wardell - Timbit and Tyke Goalie Gear - Sets are needed. Tyke require a chest protector, 2 more sets for timbits. Jr. Eagles - Jerseys are needed. Currently we have 8, we need to order for this year and should prepare for next. Is there missing goalie gear from a few years ago? There was a set 3 yrs ago that was there that isn't anymore. Motion #1 - December 13, 2018 - A motion was made to purchase three new sets of goalie gear. Motioned by Tim, seconded by Amanda. Veronique will go to RYR and get a price. We will likely order 50 junior eagle jerseys.</p>
<p>Bond Director - Nikki Adams - Nothing additional to add</p>
<p>Equipment Manager - Veronique Vandermeer -</p> <p>Merchandise: Sale of Essa Swag on photo night brought in \$840.80. 500 pins have been ordered using the income from photo night and will be sold for \$2.00 each to recover the cost.</p> <p>Equipment: 2 more first aid kits purchased. Are we in need of anything before playoffs?</p>
<p>Treasurer - Bernice Gauley - Financials sent via email</p>

Fundraising - Stacy Taylor - Fundraising report to date: Chocolate Profit = \$8,353.43, Meat Profit = \$3,122.80, 135 Little Ceasers Kits sold = \$810.00
Fundraising collected from families with registration = \$21,699 (*need to confirm this)
Money Returned to date to families from fundraising = (\$10,691.50)
Money given to teams from extra fundraising = (\$2,117) Balance = \$21,176.76
* 3 people have not yet paid their fundraising - I will update numbers at next meeting
* If you would like to see who on your team contributed to extra fundraising, please let me know - I will have the list with me.
* All chocolate has been returned. I have almost 4 cases of meat left, they will be sold at HDIE.
Hockey Day in Essa - Cindy Alaire can donate trailer for kidney fundraiser. We just need to confirm when/where we would like it parked at arena.
Colts fundraiser - we sold 100 tickets. Cheque received for \$600
Upcoming Dance - Dec. 21/18
- we need volunteers
- \$500 paid to team for Oct. dance for chaperoning
Adult dance changed to Saturday, Feb. 9th at the Legion

Bookkeeper - Athena Nakonecznyj - Nothing additional to add

Public Relations & Tournament Director - Pam Venne - Banner is almost approved to be printed last couple sponsor logos going on with final touches. We have 8 teams all registered for tournament. Everything is all set to go, could use a few more volunteers. Will send out email to Timbit parents that are looking for bond hours.

NEW BUSINESS:

1) EMHA Events - HDIE - Jerseys for Skills Finale/Coaches Game are ordered. I am looking for donations to help with the cost. In the event a company donates money to help with the jerseys we can put their logo on the jersey. T-shirts for the children have been ordered. We have received a donation from MLSE for our silent auction (hockey stick). Vendors will run in the gym from 10am to 4pm. Table rental costs are \$40 for 1 table, \$60 for 2 tables and \$75 for 3 tables. Coaches game is full with EMHA coaches. We will do a lottery for teams the Friday before HDIE.

2) EMHA Events - End of year banquet - will discuss at next meeting

3) EMHA Events - Adult social - Date change due to teams away at tournaments.

4) EMHA December dance - needs volunteers

ONLINE VOTES:

ADJORNMENT:
The meeting was adjourned at _9:00_ by: _Meagan__ seconded by: __Amanda__
FUTURE MEETINGS:
January 10, February 14 (?), March 14