



**ESSA MINOR HOCKEY ASSOCIATION**  
**March 14, 2019**  
**EXECUTIVE MEETING AGENDA**

Executive Member	Position	Apr-12	Apr-17	May	June	July	August	September	October	November	December	January	February	March	Total Absent
Trevor Bolt	Acting President			P	P	P	P	P	P	P	P	P	P	P	
Tim O'Doherty	Vice-President	P	P	A											
Brenice Gauley	Treasurer	A	P	P	P	P	A	P	P	P	P	A	A	P	
Meagan Halupka	Secretary	P	P	P	P	P	P	P	P	P	P	P	P	P	
Tiffany Hart	Ice Convenor	P	A	P	P	P	P	P	P	P	P	P	A	P	
Fabio Privitera	Acting OMHA Rep		P	P	P										
Jason Inwood	Acting OMHA Rep					P	A	P	P	P	P	A	P	P	
Robert Kerr	Acting Local League	P	P	P	P	P	P	P	P	P	P	P	P	P	
Amanda McRae	Registrar	P	P	P	P	P	P	P	P	P	P	P	P	P	
Shannon Truax	Risk Manager	A	P	P	P	P	P	P	P	P	P	P	P	P	
Tim Wardell	Jr. Coordinator	A	P	P	P	P	P	P	P	P	P	P	P	A	
Nikki Adams	Bond Director	P	P	P	P	A	P	P	P	P	P	P	P	P	
Veronique Vandermeer	Equipment Manager	P	P	P	P	P	P	P	P	P	P	P	P	P	
Mark Gardiner	Assoc Head Manager	P	P	P	P	P	P	P	P	P	P	P	P	P	
Graham Baird	Acting Director of Dev't	P	P	P	P	P	P	P	P	A	P	P	P	P	
Brandon Winch	Acting Assoc Head Coach		P	P	P	P	P	P	A	P	A	P	P	P	
Pam Venne	Public Relations	A	P	A	A	P	A	P	P	P	A	A	P	P	
Athena Nakonecznyj	Bookkeeper	P	P	P	P	P	P	P	P	P	P	P	A	P	
Stacy Taylor	Fundraising Director					P	P	A	P	P	P	A	P	A	
Pam Venne	Tournament Director						A	P	P	P	A	A	P	P	
<b>CALL TO ORDER:</b>															
The Meeting was called to order at <u>7:04</u> by <u>Meagan</u> seconded by <u>Amanda</u>															
The minutes from the previous meeting were accepted by <u>Meagan</u> seconded by <u>Amanda</u>															
<b>CORRESPONDENCE:</b>															
1)															
2)															
<b>DELEGATIONS:</b>															
1)															
2)															
3)															
<b>EXECUTIVE REPORTS:</b>															

<b>President - Trevor Bolt - rule changes that will be presented at agm will be posted online</b>
<b>Vice-President - Vacant</b>
<b>Secretary - Meagan Halupka - Nomination forms for next season due tomorrow. List of candidates will be posted at the arena. FCH logo not on the website yet. Logo will be on website for next year's season as well.</b>
<b>OMHA Rep - Jason Inwood - will share the OMHA meeting minutes after next week's meeting.</b>
<b>Local League Contact - Robert Kerr - attached the LL minutes. New news about the new local league. The OMHA approved the new local league we are having a meeting on the 21st of March to vote in the executive for the league. Trevor and myself are required at that meeting. All positions for the new executive are available as it is just starting, let me know if there is interest.</b>
<b>Ice Convenor - Tiffany Hart - Novice LL, Peewee LL, Novice Rep, Atom AE, Atom Rep, Peewee Rep, Bantam Rep have advanced to the final round of the Georgian Bay championships. At the time of the meeting all series should be scheduled. Atom Rep has advanced to the finals of the OMHAs. Essa's ice contract ends March 25th. Ice remains in until the following weekend but the ice is fully booked for the last weekend. Game times. job description will be added to website for bookkeeper and development</b>
<b>Registrar - Amanda MacRae - Emails received about Midget team next year. Proposed team numbers for next year.</b>
<b>Risk Manager - Shannon Truax - Peewee Rep Complaints. A coaches manual will be created for reference. Revisit code of conduct and social media policy</b>
<b>Association Head Manager - Mark Gardiner - All teams have chosen to go with the personalized puck trophies. I have collected 11 of 15 teams money so far. Pucks should be back from being anodized on Friday, then the engraving can begin. Problem with the Timbits Manager for team 2 has been resolved finally, she has completed her courses. Well beyond the deadline that I gave her but at least she is done. Cleared up a few gatesheet issues that Bernice brought to my attention. I would like to add in a rule that Managers must attend at least half the meetings next year or they will not be able to receive their bond points. A clearer team funds is also a must, a few managers ignored the spreadsheet I gave them and turned in some pretty awful, hard to follow team accounting. Three managers I would most likely not allow to be managers in future if someone else showed interest. will have a meeting at the end to discuss what went well and what can improve.</b>
<b>Association Head Coach - Brandon Winch - Discussion with respect to what can be done for John Prince. As a memory</b>
<b>Director of Development - Graham Baird - Power skating - changes for next year - perhaps Saturday mornings</b>
<b>Junior Coordinator - Tim Wardell - Winter hats and medals have been received for the IPs. Medals will be given out this year and the hats will be used for the IPs at registration next year. Timbits are moving to 4 on 4 with a goalie next year. For numbers this will mean we will likely need to look at capping registration at 52 kids to make 4 equal teams.</b>
<b>Bond Director - Nikki Adams - Bond has just about concluded for this season. The association made roughly \$3000.</b>

Equipment Manager - Veronique Vandermeer - need a decision on jerseys for LL and if I continue to sell the ones we have. will delay buying jerseys for the next season as the previous ones are still in good shape. changing mcAtoms to red.

Treasurer - Bernice Gauley -

Fundraising - Stacy Taylor - Feb. dance profit was approx. \$2,100. We pretty much broke even at the adult dance - \$14 profit. Last dance of the season coming up April 5th - we need volunteers! Any help appreciated.

Bookkeeper - Athena Nakonecznyj - Bond cheques (11) have gone to the bank. For all the remaining bond cheques, how are they being returned to families? If there will be an end-of-year banquet, can I have a table set up at it and parents can "sign-out" for the return of their cheques and any cheques remaining unclaimed can be destroyed? We can send out an Essa blast if so. I think we need to establish some rules or procedure regarding Donation Receipts. If a donation is being given to a team and has not come to EMHA to distribute to the team, then there should be no request for a Donation Receipt from EMHA to the donator! More over, I don't think that there should be donation receipts given if it is not a donation to EMHA directly!

Public Relations & Tournament Director - Pam Venne - This years photos are up in the arena, waiting on photographer to give me a quote on a photo with all the kids from the whole league for sponsor plaques. I will bring a copy of the New Sponsor packages if anyone wants to view it.

**NEW BUSINESS:**

1) EMHA Events - Banquet - would like to have it at the arena, working on a plan with the township. Not a long event, sponsors will be invited to say thank you. Date and time will be determined. Pucks will be given then.

2) End of the season evaluations - See Tiff's email.

3) revisit which executive positions are voted versus appointed - will look at the corporations act. Registrar.

4) Decision making - to be covered at a later meeting

5) Tryouts - to be covered at a later meeting

**ONLINE VOTES:**

Motion #1 - A motion was made to amend By-Law 9.1 to read: Nomination Forms for the Executive shall be available each year from the Secretary by the 15th of February. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. The completed form must be delivered to the Secretary prior to the 15th of March each year. Motioned by Meagan, seconded by Tiffany. Carried.

Motion #2 - A motion was made to amend By-Law 9.3 to read: The Association Secretary shall post in all Association arenas a listing of all individuals who have been nominated for election to the Executive on or before the 15th day of March in each year. Such listing shall identify what position each nominee is seeking election for. Motioned by Meagan, seconded by Tiffany. Carried.

Motion #3 - 20.3(d) Any Amendment to the By-laws by a member must be in writing, signed by a member in good standing and received by the Secretary of the Association thirty (30) days prior to the Annual General Meeting. I would just like to change the number from (30) to (21) so that we can send an email out today about the meeting and give people a week for suggestions. Motioned by Meagan, seconded by Tiffany. Carried.

**ADJORNMENT:**  
The meeting was adjourned at \_8:20\_ by: \_Brandon\_ seconded by: \_Robert\_

**FUTURE MEETINGS:**  
April 11, 2019