




EXECUTIVE MEETING RECORD															
	Executive Member	Position	Month												Total Absent
			Apr-19	May	June	July	August	September	October	November	December	January	February	March	
	Trevor Bolt	Acting President	P	P	P		A	P	P	A					
	Shannon Truax	Vice-President	P	A	P		P	P							
	Marie-Pier Fortin	Treasurer			P			P	A	A					
	Meagan Halupka	Secretary	P	P	P		P	P	P	P					
	Tiffany Hart	Ice Convenor	A	P	P		P	A	P	P					
	Jason Inwood	Acting OMHA Rep	A	P	P		A	P	P	P					
	Jon Porier	Local League Contact	A	A	P		A	P	P	A					
	Amanda McRae	Registrar	P	P	P		P	P	P	P					
	Chirs Stepheson	Risk Manager	P	A	P		A								
	Jenn Miller	Acting Jr. Coordinator	P	P	P		P	P	P	P					
	Nikki Adams	Bond Director	P	A	P		P	A	P	P					
	Veronique Vandermeer	Equipment Manager	P	P	P		P	P	P	P					
	Mark Gardiner	Assoc Head Manager	P	P	P		P	P	P	P					
	Graham Baird	Acting Director of Dev't	P	A	P		P	P	P	P					
	Tim Wardell	Acting Assoc Head Coach	P	P	P		P	P	A	P					
	Renee Young	Public Relations	P	P	P		P	A	P						
	Athena Nakonecznyj	Bookkeeper	P	P	P		A	P	P	P					
	Stacy Taylor	Fundraising Director	A	A	P		P	P	A	P					
	Pam Venne	Tournament Director	P	P	P		P	P	P	A					
	John Blanchetter	Ref-in-chief	A	A	P		P	P	A	A					
	CALL TO ORDER:														
	The Meeting was called to order at _7:40 pm_ by _Meagan_ seconded by _Amanda_														
	The minutes from the previous meeting were accepted by _Amanda_ seconded by _Mark_														
	CORRESPONDENCE:														
	1) Jr Development - A letter was received from a parent would like their child to do both sessions, did not realize could of received a discount, wondering if can still get the prorated rate. Will pay now for next session. Tiffany will connect with them.														
	2)														
	DELEGATIONS:														
	1)														

2)	
3)	
EXECUTIVE REPORTS:	
President - Trevor Bolt - Absent	
Vice President - Graham Baird - Nothing additional to add.	
Secretary - Meagan Halupka - November parent information meeting needs to be held before the end of November. Tiffany will look into a space to hold it. Question if the arena water has been lead tested? Open positions - will send another eblast regarding open positions.	
OMHA Rep - Jason Inwood - Reference email sent last night. Our executive vote is NO for the hitting below a being taken out.	
Local League Contact - Jon Porier - needs access to the OMHA portal. Reference email.	
Ice Convenor - Tiffany Hart - Thornton open ice. Waiting for word from Trevor regarding our finances to see if more can be purchased. Other associations have only one practice a week. Looked at last year's atom rep team to compare ice times. Last year atom rep had 11 weeks with two practices a week out of 27 week season.	
Registrar - Amanda MacRae - New Atom LL Player starting Friday. I have been asked if we have room on our Pee wee LL team as well. One will be approved but had another ask last night. He is a goalie currently playing in ORO but moved to Essa. Need to take a look if we have room for another and if they would be willing to split ice time. Jerseys will be sorted out for these new players. On-ice help names need to be finalized on roster. Managers will send Amanda the list of their on-ice help by November 20, reminder their Respect-in-sport activity leader, gender, vsc must be completed.	
Risk Manager - Vacant -	

<p>Association Head Manager - Mark Gardiner - Met with the Timbits managers a couple of weeks ago, it went well. Jenn and I are encouraging them to work together as a group to help each other along but that we are available if needed for anything. Still having a few of the Timbits managers say that they aren't getting the managers group emails, I will follow up with Tiff on that but think it may be going to junkmail possibly. Last meeting reminded them that we needed to get the Rowans law and the bond signed off on and would like to see that completed by next month. The stickers for Andrew went well and the money raised will be donated to his family. No timeline on removing the stickers from the helmets, I left this with the teams to decide on their own as a few of the younger teams may want to keep them for the season. LL jerseys were a big concern at the meeting as well. Teams are wondering when we will get photo packages. Concern expressed about the new changes to the sponsorship program. need guidelines to set out rules, who you can ask, who has already been asked. eg cap, can go towards tournaments, equipement, look for donation receipt book.</p>	
<p>Association Head Coach - Tim Wardell - APs - A meeting regarding the AP process should occur soon. A coach needs to go to the other team's coach first, when they would like to invite an AP to a team, or when they would like to use an AP. Coach to coach communication for who the proper choices are. Give explanations to new coaches and follow our rules.</p>	
<p>Director of Development - Graham Baird - On the power skating website form, please add what association they are from, that way we know that they are with an association and are therefore covered by insurance. Power skating registration opens Dec. 1.</p>	
<p>Junior Coordinator - Jennifer Miller - 1. Jr. Eagles is going well; there are lots of helpers on the ice which is nice to see for smaller group and 1:1 instruction for those that need it. Kim has not passed along any concerns and I have not heard any from parents when I am at the arena on Tuesdays. 2. Timbits is running great! Kim is doing an amazing job! Saturdays are divided into 4 groups by skill level in 2 time slots for development and stations, and Sundays the teams practice and scrimmage together. No issues or problems to report. Still undecided if we are going to play house league or local league; I will follow up with Tiff about games and contacts as her and I discussed after the last meeting. A decision will be made and a schedule will be organized for them to start games in January. Sending another reminder and instructions for Santa Claus Parade by early next week when things are finalized. 3. Minor Novice has their scheduling meeting on Sunday. I have suggested to the coaches that they start to play games against one another to prepare for their scheduled games. 4. Follow up to the proposal email about getting more black mats. It seems that our Timbit program is growing, so it would be nice for the ice to be properly divided into 3 sections for team practices and games. If we have full sets we can easily play 3 games at once. Will check the budget, having the extra teams would cover the price of the black dividers. Decsion needs to be made soon. Changeroomes could be an issue with so many teams here at a time.</p>	
<p>Bond Director - Nikki Adams - Going well. most people are completing their hours. only two opt outs so far.</p>	
<p>Equipment Manager - Veronique Vandermeer -</p> <p>1.) All Mandatory Rep Gear has arrived</p> <p>2.) I have recieved a few emails from Local League Managers about the lack of jerseys available for them. I have also been reminded verbally that we said Local League would be getting new jerseys for this season. Bantam LL did recieve new jerseys. A new set of jerseys will be bought next year. 3.)</p> <p>Are we ordering more pins for Silver Stick tournaments? There are approx 100 left from last years order (last year the cost for 1000 was \$1491.60 and we sold each pin for \$2, covering the cost and netting \$508). Motion #1 - November 14, 2019 - A motion was made to purchase 1000 Essa Eagle pins, at an amount not to exceed \$1500. Motioned by Veronique, seconded by Amanda. Carried.</p>	
<p>Treasurer - Marie-Pier Fortin - Absent</p>	

Fundraising - Stacy Taylor - Dance made \$2000. The next dance is Dec 28. There will be others in Feb & March. There are two days next week for money drop off, an email will be sent out.	
Bookkeeper - Athena Nakonecznyj - Absent	
Public Relations -	
Tournament Director - Pam Venne - Our two tournaments should be signed up in the OMHA Portal - Dec 14/19 Bantam LL, March 7/19 Timbit Jamboree.	
NEW BUSINESS:	
1) Rep teams doing dances - This will not be done this season, members will be given the opportunity to earn their bond points by volunteering at the dances.	
2) Tryouts 2019 Debrief - Changing how appeal process works, to look at appeal bias. Coaches should be able to pick who they would like on their team, and the executive should stand behind our coaches. They pick the teams, and who out of the bubble kids they want. Need evaluators that will be committed, hard to have an external evaluator that will show up for every tryout.	
3) Review Meeting format - Need to take the time to discuss the important issues that have arisen. Added a Preparing for the AGM section.	
4) Strategic Planning and process mapping - put together a reference and guide for what our roles are. Complete a month by month break down. File is in the google doc, please fill in your section	
5) Email discussions/Hockey Moms - Please be considerate when a member of the executive is sharing their feedback. There are times when we feel not respected enough to have opinions taken seriously.	
6) Succession Planning - We need to start thinking about if we plan on continuing in our roles and if a position will be coming open it should be put out to the association. Perhaps at November parent meeting. Let them know that roles will be coming open. Can start to get people to think about roles that will be coming open and will need to be filled next season.	
7) Minutes - Would like more information provided through the minutes. We deal with a lot of problems that no one ever finds out that we deal with. Including these issues in the minutes may stop the rumors spreading, if we update with what we have done. Names will not be included but we need to keep people more aware of what we are doing on their behalf.	
8) AP's - AP's have only been done for one team. A team augmented their roster when they weren't missing a player. There were no repercussions for this. Members are questioning why only one team has their APs sorted, and why is there were no suspensions/disciplinary action for this team. Rumours circulating that "Executives get to do whatever they want". An ap rule was broken - Step 1 of the disciplinary code was followed, a verbal warning was given to the team's head coach. The Atom rep player movement situation is also causing a stir in the membership. Communication should of come out, at least to all members of the executive, with a recap. When small groups of people meet about an issue please ensure the word "committee" is used.	
9) Hockey Day in Essa -Jan 18 - Tim will be running it.	

10) Sponsorships - The banner for the front hallway is being done. Little Casaers is our pizza sponsor for the year end banquet.	
Preparing for the AGM	
1) Open registration at the AGM?	
2) Fundraising package with rules set out.	
3) Individual jersey	
ONLINE VOTES:	
ADJORNMENT:	
The meeting was adjourned at _9:30 pm_ by: __Meagan_ seconded by: _Nikki__	
FUTURE MEETINGS:	
November 14, December 12	