



December 8th 2022

Executive Meeting Minutes

Executive Member	Position	October	November	December	January	February	March	April	May	June	July	August	August	September	September	Total Absent
Mark Gardiner	President	P	P	P												
Graham Baird	Vice-President	P	P													
Natalie Burleigh	Secretary	P	P	P												
Julianna Dinino	Treasurer		P	P												
Tiffany Hart	Ice Convenor		P	P												
Veronique Vandermeer	Registrar	P	P	P												
Athena Nakonecznyj	Bookkeeper															
Ryan Rankka	OMHA Rep	P		P												
Alex Taggart	Local League Contact			P												
Travis & Melissa Cox	Jr. Coordinator	P	P	P												
Megan Purton	Risk Manager	P	P	P												
Matt Purton	Assoc Head Coach	P	P	P												
Krystal White	Assoc Head Manager	P	P	P												
Ardra Scott	Director of Dev't			P												
Kayla Otten	Equipment Manager	P	P	P												
Nikki Adams	Fundraising Director															
Kerri Muerrens	Public Relations	P		P												
Adam Collins	Tournament Director	P		P												
John Blanchette	Ref-in-chief															

CALL TO ORDER at

The Meeting was called to order at 6:46pm

The minutes from the previous meeting were accepted by: Matt, seconded by Veronique.

CORRESPONDENCE:

On November 26th, we received another email from a parent asking if her U18 child can volunteer with the younger players. We are unable to obtain insurance for this player, therefore he is ineligible to volunteer on the ice. **Travis followed up with an email explaining the situation.** Further emails have been sent by this parent. Risk is now handling this and going to contact this parent and request a meeting on Saturday December 10th (during her child's practice) with Risk and the President.

On November 29th we received an email from an upset parent who had not received their refund cheque which had been sent in the mail. **Mark responded.**

DELEGATIONS:

EXECUTIVE REPORTS:

<p>President - Mark Gardiner - Need to clean up our process for handling emails from members. I appreciate we have many long serving executive members but if lines are getting blurred of who is answering questions. It should be the appropriate position sending the response. In an effort to cut down on back and forth emails a reminder that if you are "cc" on an email it is to keep you aware of the situation and not asking for a response/opinion. I have fielded a few complaints about ice time distribution/short notice for practices. We also need to tighten up how we do online voting. Voting should be a transparent process with open discussion should and opinions shared, prior to voting.</p>
<p>Vice President - Graham Baird - Nothing to report.</p>
<p>Secretary - Natalie Burleigh - Nothing to report.</p>
<p>Treasurer - Julianna Dinino - Discussing the role of the Bookkeeper and Treasurer -- Discussion had about payment methods. We are no longer going to accept cash, we will be moving forward with Ramp beginning in January 2023 . Tiffany will send a blast out and Natalie will post this info on the website -- EMHA was issued a fine for not uploading game sheets and reporting suspension within 24 hours. Matt is going to post a sign by the ipads to remind a delegate from each team to upload the game sheet immediately following the game. Krystal is to send an email to all managers reminding them to ensure game sheets are uploaded immediately following the game and that the team will be responsible for fines recieved if they don't. A motion was made that if a team incurs a fine for not uploading the game sheet within 24 hours after a game, the team will be responsible for paying that fine out of team funds. This will begin on January 1st, 2023. Motioned by Ryan, seconded by Matt. Motion carried.</p>
<p>Ice Convernor - Tiffany Hart - Nothing to report.</p>
<p>Registrar - Veronique Vandermeer - All players have now been approved on roster. Some bench staff were removed as they had not met the deadline for completing courses. Need to confirm the "on ice help" roster. Jr Eagles Session 2 will open Dec 12 at 8:00am - Will give everyone a copy of the At large roster once its approved.</p>
<p>Bookkeeper - Athena Nakonecznyj - All registration fees and rep fees are paid-to-date, to the best of my knowledge. As I haven't seen all the rosters, I cannot confirm that all kids and payments are accounted for. There are a few credits sitting on accounts for some families who have overpaid and have chosen and requested they remain as a credit towards their registration for next season and/or powerskating.</p>
<p>OMHA Rep - Ryan Rankka - Nothing to report</p>
<p>Local League Contact - A reminder again to watch how we are treating the officials. Bench staffs have been better , really more of the spectators at this point. OMHA is starting a Rep Non-Contact loop next season. More to follow on that hopefully at the next meeting. Need to get our OneDB access opened up so we can input suspensions in the system.It is a \$30 fine for every suspension that is not entered. Will forward the rest of the minutes when we receive them.</p>
<p>Jr. Co-ordinator - Melissa / Travis Cox - On ice helpers; Courses and CRCs completed -- Permits need to be entered for games.</p>
<p>Risk Manager - Megan Purton - Still waiting for some CRC's. An email was sent to those individuals two weeks ago informing them the deadline to submitt them is Saturday December 10th. Whoever does not submit them, will be removed from the ice -- Discussion had regarding concussion protocol. In order to return to play, a doctors note must be provided.</p>
<p>Association Head Coach - Matt Purton - D1 evaluations. Matt has reached out to the OMHA to see if there is someone available to complete D1 evaluations for our coaches in house.</p>
<p>Association Head Manager - Krystal White - questions regarding u8. refs necessary? game sheets, is there a master copy somewhere? or should one be made. fundraising: do we need to be notified of bottle drives/food donations collection etc - All fundrisrers need to be approved by the Fundraising director and Head Manager. Krystal will come up with a tracking system to moniter team fundraisers. -- I will be scheduling a managers meeting for the new year, aiming for first week January 2023</p>
<p>Director of Development - Ardra Scott - Discussion had regarding concerns about the lack of support from teams for dryland. Moving forward we will make a better effort to advertise and promote dryland training.</p>

Equipment Manager - Kayla Otten - Summer Skates Fundraiser - \$120.46 raised. Entripy Shop is doing great. From the start of the season to date, we have generated a revenue of \$415.50. People are constantly asking what we have available to buy. I have gotten 3 emails specifically for helmet and car stickers. We need to buy product to sell. I want to put together a spreadsheet of items to buy and be given a cheque to buy them, not pay out of pocket. -- Perhaps we could use money generated from Entripy to purchase some Essa merchandise to physically have on hand to sell. **A motion was made to write a cheque for \$500 to purchase Essa merchandise to have on hand to sell. Motioned by Veronique, seconded by Krystal. Motion carried.**

Fundraiser - Nikki Adams - I have ordered the meat sticks and once Halenda's receive payment, we will schedule a delivery date. Hoping before Christmas, but it depends on how quickly payment is received.

Public Relations - Kerri Muerrens - New name bars need to be put on the jerseys. -- Kerri will reach out to her contact to arrange a time to get the name bars done. Kayla will set up a date and time to collect the jerseys.

Tournament Director - Adam Collins - Essa Eagles March Madness Timbit Jamboree. March 11th from 7am-7pm. Looking for 8 teams to participate at \$550 per team to register. Looking for volunteers to run the clock and help hand out medals. -- Discussion had regarding Weekend Hockey partnership for tournaments. **A motion was made to accept partnership with Weekend Hockey to run our tournaments for next season. Motioned by Adam, seconded by Ryan. Motion Carried.**

PREVIOUS BUSINESS:

A motion was made to abolish further disciplinary action to coaches for the correspondence incidents, as too much time has passed and we all want to move forward with the season. Motioned by Ryan, seconded by Adam. Motion carried.

NEW BUSINESS:

1) Bookkeeper position - Discussion had regarding the bookkeeper position. The Treasurer would like to streamline the process to make it clear on who should be contacted in regards to funds. Further discussion to be had before a final decision is made.

2) Discussion was had regarding plans to update our ROOS, By-laws and policies in the new year to be ready to present at the AGM in the spring.

ONLINE VOTES:

On November 15th a motion was made to nominate Ryan Rankka as the OMHA Rep Contact. Motioned by Natalie, seconded by Kayla. Motion carried.

On November 15th a motion was made to nominate Alex Taggart as the Local League Contact. Motioned by Natalie, seconded by Kayla. Motion carried.

On November 22nd a motion was made for families to pay the difference in registration fees between Jr. Eagles (\$180) and Timbit (\$300) totaling \$120 for players who have moved from Jr.Eagles to Tmbit. Motioned by Athena, seconded by Matt. Motion carried.

On November 26th a motion was made to change the wording of article 7.2 to reflect having the information session by December 10th. Motioned by Tiffany, seconded by Kayla. Motion carried.

On November 30th a motion was made to cancel the John Prince Memorial Tournament due to lack of registration. Motioned by Adam, seconded by Matt. Motion carried.

ADJORNMENT:

The meeting was adjourned at 9:23pm

Future Meeting: Thursday January 12th 2023 @7pm

