



May 11th, 2023

### Executive Meeting Minutes

Executive Member	Position	April	May	June	July	August	August	September	September	October	November	December	January	February	March	Total Absent
Mark Gardiner	President	P	P													
Graham Baird	Vice-President	P	P													
Natalie Burleigh	Secretary	P	P													
Juliana Dinino	Treasurer	P														
Tiffany Hart	Ice Convenor		P													
Veronique Vandermeer	Registrar	P	P													
Vacant	Bookkeeper															
Vacant	OMHA Rep	P														
Alex Taggart	Local League Contact	P	P													
Travis & Melissa Cox	Jr. Coordinator	P														
Vacant	Risk Manager															
Vacant	Assoc Head Coach	P														
Krystal White	Assoc Head Manager		P													
Ardra Scott	Director of Dev't		P													
Kayla Otten	Equipment Manager	P	P													
Vacant	Fundraising Director															
Kerri Muerrens	Public Relations	P	P													
Adam Collins	Tournament Director	P	P													
John Blanchette	Ref-in-chief															

### CALL TO ORDER at

The Meeting was called to order at 7:05pm

The minutes from the previous meeting were accepted by: Veronique, seconded by Mark.

### CORRESPONDANCE

On April 15th we received an email complaint against a member of the executive. The association member feels the Executive Code of Conduct was breached by the executive member during the interview process for an executive position - **The email was read aloud to all of the executive members present. A discussion followed and the complaint was acknowledged and documented.**

On April 16th we received notice of resignation from Ryan Rankka for the OMHA Rep Contact position.

On April 26th we received 4 emails of interest for the OMHA Rep Contact position.

On May 11th we received a notice of resignation from Matt Purton for the Head Coach position.

### DELEGATIONS:

Motion to nominate Mike Scott as the Risk Manager. Motioned by Mark, seconded by Graham. Motion carried.

Motion to nominate Alex Taggart as OMHA Rep Contact. Motioned by Graham, seconded by Kayla. Motion carried.

### EXECUTIVE REPORTS:

<b>President - Mark Gardiner</b> - Nothing to report
<b>Vice President - Graham Baird</b> - Nothing to report
<b>Secretary - Natalie Burleigh</b> - Nothing to report.
<b>Treasurer - Julianna Dinino</b> - Nothing to report.
<b>Ice Scheduler</b> - Nothing to report.
<b>Registrar - Veronique Vandermeer</b> - Numbers update. Need a cut off date for U18 registration that will allow players to go elsewhere should we fold (June 30?). I suggest emailing those registered last year to gauge interest. Need to post updated VSC letter on website and send it to all U9 and below parents in August. I will be registering 4 U7, 3 U8, 3 U9, 3 U11, 2 U13, 2 U15 and 2 U18 teams. Will send Julianna payment instructions.
<b>Bookkeeper - Vacant</b> -
<b>OMHA Rep - Vacant</b> - Nothing to report.
<b>Local League Contact - Alex Taggart</b> -
<b>Jr. Co-ordinator - Melissa / Travis Cox</b> - Would like to propose a new structure to the Jr. Eagles program to better meet the needs/skill level of the kids. - <b>Discussion tabled until next meeting.</b>
<b>Risk Manager - VACANT</b> - Nothing to report
<b>Association Head Coach - Matt Purton</b> - Nothing to report.
<b>Association Head Manager - Krystal White</b> - Same as April meeting, as I was away. signage to be posted at arena on entrance to ice surface and doors to gym re: photo/audio/video. do we want to tender a proposal to run canteen? can we manage it with our volunteer numbers? Fundraising question: can individual teams make banners and sponsorship money go direct to team? (less certain % TBD). Are we instating the team payment to association this season, or will we waive it? propose: bench staff spouses/immediate family members not to be in manager position. position put out to all families FIRST, then on case by case basis IF no other individual steps up, then policy will allow for it. A form will be completed by the team stating they are aware and in agreement with proceeding with a spouse/family in that role. (too many complaints and not enough volunteers). reiterate/reinforce policy that managers MUST provide bank acct bal. or spreadsheet to team MONTHLY.
<b>Director of Development - Ardra Scott</b> - Goalie coach on board for Sunday mornings starting in October. 2 runs of 10 sessions max 12 goalies. Looking for ideas for Powerskating ( contacts) and off ice training.
<b>Equipment Manager - Kayla Otten</b> - I have contacted 5 different jersey companies for LL jerseys. I am just waiting to hear back from 2 more companies and get approximate numbers for registration from Veronique. LL jerseys will cost approximately \$12,000- \$15,000, lasting 4-5 years. McDonalds jerseys will be here at the end of August. I will get AMP Printing to do the logos. Bond details have been posted on the website. I will monitor and track bond for the 2023-2024 season. I remade a sheet with instructions and tracking form. We have a shortage of pinnies and no full set of jerseys for tryout games. I would like to get these ordered ASAP to ensure they arrive in time. <b>I motion we spend a maximum amount of \$250 on new pinnes and a maximum amount of \$575 on a set of tryout jerseys for this season. Motioned by Kayla, Tabled for next meeting.</b>

<b>Tournaments - Adam Collins</b> - Update on ice time talks with Base Borden, items needed to secure ice time. First Weekend hockey tournament posted, Stripe account set up to process Credit Card payments, volunteers needed for Jamboree and weekend hockey Tournaments, executive table set up for hockey day in Essa, Skating sharpening on site
<b>Public Relations - Kerri Muerrens</b> - Nothing to report.
<b>PREVIOUS BUSINESS:</b>
A meeting was had to discuss concerns and issues brought forward by U13 parents in regards to an incident that occurred during the OMHA weekend. A written warning was issued to a parent for breaching the code of conduct.
<b>NEW BUSINESS:</b>
1) Volunteer/Safe Adult Pinnies for dances next year. Can we use some of the profit from the dances this year to buy pinnies to identify volunteers at the dance. We need 16. Cost estimate not to exceed \$20 /pinnie. Need to have writing to indicate that they are a dance volunteer and not that they work at a construction site. Will provide more communication with parents. Can we also purchase three first aid kits to be dedicated to the dance. We will have one dance volunteer at a first aid station with a first aid pinnie and one dance volunteer who walks around with a first aid pinnie.
2) Coaching applications and interviews - Kayla will post on the website.
3) Sponsorship structure for the season - Structure was discussed, there are a few outstanding items that need to be addressed next meeting.
4) We need first aid kits for the upcoming season - Kayla
<b>ONLINE VOTES:</b>
The meeting was adjourned at 9:15pm
<b>Future Meeting: June 8th, 2023</b>













