



October 10, 2024

Executive Meeting Minutes

Executive Member	Position	April 11	May 9	June 13	July 17	August 8	August 22	September 12	October 10	November 14	December 12	January 9	February 13	March 13	Total Absent
Vacant	President	P													
Tiffany Hart	Vice-President			P	P	P	P	P	P						
Angie Trotter	Secretary	P	P	P	P	P	P	P	P						
Lauren McPherson	Treasurer				P	P	P	P	A						
Tiffany Hart	Ice Convenor			P	P	P	P	P	P						
Veronique Vandermeer	Registrar	P	P	P	P	P	P	P	P						
Mariale Schrobback	OMHA Rep							P	P						
Kim Chittenden	Local League Contact	P	A	P	P	P	P	P	P						
Travis & Melissa Cox	Jr. Coordinator	P	P	P	P	A	A	A	P						
Robert England	Risk Manager	P	P	P	A	A	P	P	P						
Bertram Cronshaw	Assoc Head Coach	P	P	A	A	A	P	A	A						
Krystal White	Assoc Head Manager	on leave		P	P	P	A	P	P						
Shannon Rowlandson	Director of Dev't	P	P	P	A				P						
Kayla Otten	Equipment Manager	P	P	P	P	P	P	P	P						
Kayla Otten	Fundraising Director	P	P	P	P	P	P	P	P						
Kirby Dickson	Bond Director			P	A	P	A	A	P						
Kerri Muerrens	Public Relations	P	P	P	P	P	P	P	Ph						
Adam Collins	Tournament Director	P	P	P	A	A	A	A	Ph						

**CALL MEETING TO ORDER at 7:04 pm**

Approval of September 12, 2024 Meeting Minutes

[https://docs.google.com/spreadsheets/d/1nEZ8gZO1G73yvzCVCZewUBQ\\_AhB4\\_07qKaoGWumttPc/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1nEZ8gZO1G73yvzCVCZewUBQ_AhB4_07qKaoGWumttPc/edit?usp=sharing)

Motion by Angie, Second by Veronique - Passed

**CORRESPONDENCE**

Received a request for credit for 2022-2023 season S.C. - **Motion to send cheque for \$125 credit. - PASSED (12 YES - 2 absent)**

Complaint received re: U18LL re: large size of team

Email from OMHA Adam Parent re:suspended members

Phone call from U13 Rep re: Parry Sound Tournament re: lack of hotels due to team last year - **Tiffany to reach out to the Grand Tappattoo Resort and explain the situation that there was a family from Toronto that caused the disturbance at the pool after the pool closed and the U13 team was already in bed due to having a game first thing in the morning. This family told the resort they were with the EMHA. This was explained to the manager of the resort. but is no longer with the resort.**

Email from MIBS GB on October 2, 2024 1.1v - sent to entire executive - **Email was forwarded to Adam Parent and he responded that we do not need to respond back to this email as he is a member in bad standing. GB is not allowed to participate from anything related to EMHA, no involvement with teams, not allowed in changerooms, meetings with coaches have to be outside of the arena, just a parent. This also pertains to also for MS and A . Veronique will share information with GB as she is the team manager. Rob to remind MS and AT and follow up with suspensions**

Email from Base Borden re: account - **Tiffany will reached out the accounting department on base to see if they have or will be cashing the cheque from last season and if our account still has an outstanding balance**

Email from GB on October 6, 2024 re TG - **Rob to get a statement from TG and interview witnesses regarding this situation and report back to the executive**

Parent from Wasaga Beach asking if they can come and play in Essa on our U15LL team as Wasaga is folding that team. Essa to take on a maximum of 4 and they are only eligible for the local league team due to the residency rules. **Another player has reached out about playing for the U15LL team. Adam to speak with his bench staff about taking on 1 more additional player for a total of 15 and to get back to Kim and she can respond back to the President of Wasaga**

Communication from Essa Township October 7th - "Could you please send out communication to coaches that all warm ups must be done outside and cannot be done in the hallways of the recreation centre. If the gym is available to use, then the warmups can take place in there. Warmups cannot be done in hallways due to patrons being in the facilities." - **Tiffany to email Township to see if warm-up can be done upstairs or in the gym once the weather changes to prevent injuries during warm-up**

**DELEGATIONS:**


**EXECUTIVE REPORTS:**

**Vice President (Acting President) - Tiffany Hart** - According By-Law Number One 8.5c (A Discussion regarding 8.5c)

**Secretary - Angie Trotter** - As per Tiffany's earlier request, we should all provide a picture for the website so members know who we are and maybe add to Facebook a picture and brief statement introducing ourselves. **If members of the executive feel comfortable providing a picture for the website, send it to Tiffany**

**Treasurer - Lauren McPherson - (Tiffany to update on Lauren's Behalf) Main Account –**

Received \$15,000 in e-transfers from JD in Sept. There are more the first week of October in the amount of \$19,000. (To be reported in next Month's P&L) Total received to date including October is \$49,000.

Received \$29,785 in e-transfers for the Essa Fall Classic Tournament. **MOTION: To transfer \$29,785 from the Main TD Banking account to the TD Tournament Account. PASSED (11 YES - 2 absent)**

**Dance money was Deposited in Oct \$4555 (To be reflected in October report)**

Total revenue for Sept (Excluding Essa Tournament) = \$67,880.00 (Details on P&L Document for Sept)

Total expenses for Sept = \$37,679.33

**NET PROFIT FOR SEPT = \$30,200.67**

**Tournament Account -**

Stripe account has been verified and now Lauren & Adam both have access.

\$2000 transfer was done to confirm all in order. Funds went directly into tournament account.

Tournament account balance at Sept 30 = \$25,189.78

Lauren (With Adam's agreement) transferred another \$46,000 from Stripe into Tournament account on Oct 3. Funds successfully Deposited. To be reported in Oct.

**Stripe account now holds \$4,873.00 (In case of refunds)**

**Current balance of Tournament account as of Oct 6 = \$71,194.73**

~~Bank statements and P&L reports are in the Executive Google Drive and in hard copy for presentation at the meeting by Ice Scheduler - Tiffany Hart~~ - LENGTH OF GAMES Minimum length of games will be as follows:

GBMHL U11, U13 10-10-15

GBMHL U15 10-15-15

GBMHL U18 15-15-15

GBTLL U11 10-10-10

GBTLL U13 10-10-15

GBTLL U15 and U18 10-15-15

There is one game in U15LL to be scheduled now that Wasaga has folded. All other games have been scheduled.

Working on schedule for teams practices up until Christmas. U7-U9 scheduling meeting is October 20th, more details to follow.

**Registrar - Veronique Vandermeer -** rosters are being sent in slowly. the OHF screening is slowing this process

**I motion to refund A.B \$25 as he paid \$125 fee to tryout and the website stated \$100 - PASSED (11 YES - 2 absent)**

**I motion we refund the S family the U7 fee of \$325 as they withdrew from the team - PASSED (11 YES - 2 absent)**

**I motion we refund N.D 75% of the registration fee for \$375 (according to our refund policy) as they can no longer play due to transportation - PASSED (11 YES - 2 absent)**

A reminder to all coaches that everyone on the ice must be on a roster! and be the right age according to our rules- please add this to your agenda for the coaches meeting

Wasaga players

**OMHA Rep - Milly Schrobback** - Oct 8/24 attended GBMHL meeting. Two information sessions are happening this month First is for Risk Managers at East Bayfield Mon Oct 21st 630-830pm meeting room #1.

Let Bill Hutton know if you wish to attend. 2nd is an information session for coaches on Oct 15th starting at 8:15pm In Elmvale at the community hall on Main St.

OHF suspension list now matches 90% OMHA. Tournament director to use the 24/25 list.

Make sure ALL bench staff and team rosters have been approved prior to participating in games.

From Nita- Teams must add suspensions via the link that was emailed. **(Adam has requested a copy of this list, plus should be sent to all coaches and managers). Coaches emails not set up yet - Veronique to send list to Milly**

Reminder - Game sheets must be uploaded prior to midnight.

Coaches to double check nothing has been missed. If not done, it's a \$30 fine.

Team also has 24 hrs to upload suspensions on the website.

**Local League Contact - Kim Chittenden** - Oct 1/24 attended the GBTLL meeting. Reminders: Scheduling meeting for U11-U18 on Oct 6 in Collingwood, ensure each team has 1 representative attend. The scheduling meeting for the U7's to U9's will be held on October 20th at Central Arena in Collingwood. U7's 9am, U8's 11:30am and U9's 2pm. Number of teams need to be submitted by Oct 16th. Equipment reminders: **Refs will be handing out penalties for illegal equipment including not wearing mouth guards/hanging out of their mouths (refs need to be notified when a member of OHF is playing against OMHA they don't have to follow OMHA guidelines)...** (biggest issue in the last few seasons), 10 minute misconducts are possible for this offense. Talk to coaches about ensuring they are following the "Player Pathways" for their teams. OMHA is offering a timekeepers course, we are encouraged to add this to our website and/or in a membership blast and to also include for people interested in being a ref, there will be a 1 day course held in Stayner on Nov 2nd. This will not be posted on OMHA site, interested people need to advise us so we can get them a spot for this course. Tournament Coordinator Trevor Irwin advised that all centres holding tournaments must provide their schedule, full list of attending teams and rules to him and Adam Parent 15 days prior to start of Tournament. The new OMHA manual of operations has been published and you all should have received the link, 1 hard copy will be sent.

Kayla and I were there for all of the U11LL tryouts and worked to ensure an even split of Red and Black teams. I've noted that not all coaches/managers are sending in requests for Travel Permits. The LL coaches have brought up concerns that there has not been a coaches meeting for them and they would like one sooner than later as there is obviously already a disconnect in regards to AP's and also travel permits. Milly and I have been working together to ensure AP forms are completed correctly and the travel permits that have been requested have been processed. Carry over suspensions have been clarified as of last night and the only team it affects this season is U15 rep, the coach has been updated. \*U13LL player

TD, received email from parent looking to withdraw from the team. Will discuss in detail in person - **I motion to refund U13 family 90% of registration - PASSED (11 YES - 2 absent)**

Addressed U9 options with our OMHA rep Adam Parent. Provided feedback to Jr. Coordinators to reach out to other

**Jr. Co-ordinator - Melissa / Travis Cox** - All teams are now made and so we will now resign from the executive. Travis gave resignation

**Risk Management - Robert England - (Online Motion) I motion that moving forward, any discussion of AP's is to be discussed with both the head and assistant coaches of the teams to be effected prior to these discussions being presented as options to the players and the parents so as to prevent being blindsided.** 1. a) IL sent a message regarding trainers and equipment detailing that items relating to the concussion protocol. Spoke to him in person - Advised we cannot change revise it, but agreed to start an open forum for trainers so questions and concerns are addressed and things don't get missed or dropped and everyone is held Accountable. b) He spoke of a need to have equipment - this will be covered in that forum which will also be a living chat group to offer support and clarification on all matters concerning health and safety.

2. Netminder app with access to all coaches and includes parents - please review the email I sent a while ago. Discuss it as an option for teams that lack in understanding the requirements for proper goalie development which is significantly different than that of a player.

3. Create (help in its creation) an Essa form for each parent to sign awareness of the concussion protocol. Concern was raised that some parents may push their children and hide an injury from the organization. If this happens it not only puts the child at risk, but could potentially put EMHA at some risk of liability.

4. RK wants his original documents from last year's COC decision. Either my eyesight is failing or I'm having a hard time finding this. Says he didn't get it. If he did or didn't I don't think it will hurt to provide it again. Can someone please help me find it.

5. Update on AC - I sent him a text to meet and have a conversation regarding his behaviour - no response yet.

**Association Head Coach - Bertram Cronshaw** - Planning on scheduling a coaches meeting in the near future. Looking into options for our coaches to improve their training. **Dates to be provided to the Executive of coaches meetings and try to overlap with Manager meetings so information can be shared - UPDATE: Meeting has been scheduled for Monday Nov 18 in the gym at the angus arena from 7-8:30pm**

**Association Head Manager - Krystal White** - An error was made on the fundraising package rules for making cheques out to EMHA instead to the team. Discuss with Lauren if cheques can be held until cleared and then make cheque out payable to the team, hoping not too many cheques come in this way. **Update the website to show the EMHA address with the PO Box #.** A revamped design of the Essa Eagles has been developed and looking for approval so sweaters, hats, blankets, etc. can be made prior to Christmas. All information must be forwarded to Kayla - Equipment Manager, for approval.

**Development Director - Shannon Rowlandson** - goalie clinic Monday Sept 23, trainer no showed. Tiff aware. Added session December 9th. New contact . -Job description & handover - bond points to on ice helpers on jr eagles. Are volunteers that have had a concussion in the previous season required to have a doctors note prior to going on ice? The executive agrees that Yes a doctors note is required to be cleared to go on ice

**Equipment Manager/Fundraising Director - Kayla Otten** - Meat sticks, chocolates and rep jersey orders have all been placed. Chocolates arrived October 4th, Meat Sticks arrive.... Rep jerseys are set to arrive on October 31st. LL teams have been contacted for their jersey sizes and top three number choices. U13LL got their jerseys last Friday, U15LL got their jerseys Monday, U11LL got their jerseys Wed./Thurs. and U18LL got their jerseys Thursday. U11-U18 coaches/trainers have all received pucks and first aid kits. U7-U9 borrow items from me until their teams are formed. We were not approved for the free goalie equipment (they said the need was higher this year and we received a set last year - told me to reapply next season). Am I ordering ribbons for HDIE again? 2 years ago I spent approximately \$400 on ribbons that lasted us for 2 seasons.

I'm tracking all team fundraisers (most teams are doing Grand in your Hand currently). There are a few bottle drives happening in the month of October/November. U13 Rep would like their Custom Nike Shoe Raffle posted on our Facebook page - I have promoted bottle drives in the past, is everyone okay if we post their Custom Nike Shoe Raffle poster? They will be selling tickets the weekend of the Rep tournament.

Barrie Colts - they are willing to give a suite for March (waiting on date). The team that sells the most Barrie Colts for our night will win the suite.

Dance - November 1st, looking for volunteers - let me know please.

**I motion to get \$1000 to spend on snacks and prizes for the dance on November 1st and a cheque for \$395.50 for the DJ. - PASSED (10 YES - 2 absent)**

**I motion to buy and be reimbursed \$75.00 for extra instant cold ice packs (50) and bandages (240). - PASSED (10 YES - 2 absent)**

U9 Survey Results - U9 Feedback (Responses) Presenting on behalf of Melissa and Travis as they have a child in U9. For those not aware, a petition was created by parents in favour of one team. All of the parents were not aware of the facts relating to having 17 players on a U9 team for half ice until January (ie. 10 mins. or less of ice time per half ice game, 2 teams on one bench, etc.). A survey was sent out via email, 11 responses were received. I asked the other 6 verbally at the arena on October 5th (some went to junk mail, some were waiting to talk with their friends, etc.). The results are 9 players wanting to create 2 small teams and 8 players wanting to create one big team. Question for Kim to ask Adam Parent - Is it possible to have 2 teams until January for half ice, then merge into one team for full ice?

**Bond Director - Kirby Dickson** - I know that it is on the website that every family must provide a post dated check by 15 Oct 2024, However in this day and age, many families do not have Cheques at hand. I myself last year had to go to the bank and order a pack of cheques that has cost me over \$70, in order for me to write just one check and the rest are completely not needed. It seems like an unnecessary inconvenience for many families. I think it may be in the best interest of all the families if we add the \$200 to their ramp accounts by Feb 15th 2025 only if they have not completed their bond points. This would be a better option for all. **I motion that we change the policy for post dated cheques related to Bond to read that \$200 will be posted to your ramp account on February 15th, 2025 if you have not completed your 10 bond points and handed in your signed bond form. U18 non returning players who do not uphold their obligation is up for discussion - TABLED.** Requesting a full roster for each division when it's formed including Coach and Manager contacts for my spreadsheet. Discussion on Dressing room policy and if parents with current VFC is allowed to supervise children in dressing rooms with coaches and managers on hand.

**Public Relations - Kerri Meurrens** -

**Tournaments - Adam Collins** - 71 teams registered for October tournament. Details were sent out twice once by myself and once by Krystal on how Essa teams can pay for their half of tournament. Kirby emailed treasurer to advise I have been "less than helpful" when providing details to pay. My email on how to pay was sent to entire executive on Sept 23 advising the way to pay. Kirby then emailed October 3 saying she had no idea how to pay. **Motion to sanction Jamboree for U7 (Feb 15) U8 (Feb 16) and pay associated fees for sanction of Jamboree - PASSED (10 YES - 2 absent)** . Email was sent out regarding available time keeper opportunities and thus far there has been zero inquires. U11 Red has sent email and called me regarding HDIE, they have registered for a tournament (South Simcoe) and wondering if they can do both the tournament and hockey day in Essa or if they can simply cancel their tournament and move it to another date in January. The parents of the team will be polled and when I am advised if the results of the poll I will plan accordingly so that they can participate in HDIE - **Adam will report back after hearing about the poll and work with the team to move to a different tournament.**

Apologies for missing some of the summer meetings. I prioritize my full time job over a volunteer positions and will always do so for the sake of feeding my family. If it has to be said that I removed from executive due to attendance then I will not help with tournaments, scheduling of referees, timekeepers or anything involved with tournaments if I'm no longer in the position. **I motion to pay the balance of Weekend Hockey from the tournament last season - PASSED**

**PREVIOUS BUSINESS:**

**Hockey Day in Essa** - January 4th, 2025 - **OPEN**

**COC tracking / monitoring** - Rob to reach out to give reminders of COC from previous years that carry over to the next year - **OPEN**

**Township Proposals** - waiting for September council meeting to find out about Timbit fee reduction and 10 free uses for our meetings - (**Request to increase our - 10 free meetings - up to 12 meetings, add other for summer months**). - **OPEN**

**2022-2023 & 2023-2024 Finances** - discussion - **OPEN** - **To date - transferred \$54,000. Informed Tiffany that still has \$12,500 in account to send, but this doesn't add up to the outstanding balance. (\$54,000 + \$12,500 = \$66,500 - Outstanding amount of \$10,500 - (Due 29th of Oct.)**

**Timbit Jamboree** - February 15-16, 2025 - **OPEN**

**Implement Risk Incident Tracking:** Tabs to be created off the COC tracking for to also include incidents that may occur so all member of the executive can see what has happened. Rob as Risk Manager is to have access to edit this document and all others access to view only. - **OPEN**

**Dustoff & Tryouts** - debrief - **OPEN**

**NEW BUSINESS:**

**Information Session** - As per By-Law Number One 7.2 a general information session will be held prior to the 30th day of November.

**Revision to By-Law Number One 8.5c** - Absence - Any member of the Executive, who misses two consecutive regular meetings of the Executive without just cause, may cease to be a member of the Executive. The presiding Executive Committee shall determine just cause. **Revision:** Any member of the Executive, who misses two consecutive regular meetings of the Executive without just cause, may cease to be a member of the Executive. Any member who missed two consecutive regular meetings of the Executive with just cause will have their vote suspended until they attend a regular meeting. Meetings can be attended online using a program like zoom or by calling in using a phone in circumstances that make it impossible for the individual to be in physical attendance for example: sickness, work travel, vacation, etc. After the second meeting unable to be in person, members vote will be suspended until they attend a regular meeting in person. The presiding Executive Committee shall determine just cause. - **OPEN** for further discussion on how to ensure executive members are available to attend meetings when taking on these volunteering positions. ~~Referee in charge to be invited to meetings~~

**Executive Committee Job Descriptions** - **OPEN** - Needs to be reviewed for each position, missing job description for Director of Development

**End of Year Banquet** - April 3rd - **OPEN**

**Annual General Meeting** - April 10th - Compile a list of By-law revisions, must be sent out prior to March 7th, 2025 - **OPEN**

**Photo Day** Friday, November 15th 5-10pm, Photo Retake Day Wednesday, November 20th 5:30pm-7:30pm - **OPEN**

**Coaches Meeting** - When will there be a LL coaches meeting?

Can we continue with U18 players being able to complete the volunteer hours on behalf of their families? **Yes**

AP's - Look into if APs are committed to playing a game with their own team before being able to play a game with the other team as an AP

Figure out pricing for U8 refs so managers have money to pay refs this year

Head coach asked if a player has to play in Essa to AP? Do they need to be rostered by Essa, and a resident? Milly to check with Adam Parent and follow up with Veronique - **Adam Parent confirmed Essa cannot AP any players from outside of our association.**

First Aid Training for all Trainers - Rob volunteers his time to instruct a First Aid course for all trainers.

First Aid kits now require personal hygiene products for female players to be in each bag. Members of the executive have volunteered to donate products for each first aid bag

Goalie App - Netminder- EMHA has very little goaltender training. This app gives lesson plans for goalies, and help with Mental health of goaltenders. This app will be provided to coaches to help goalies. Can it also be available for parents, goalies, etc. Rob to follow up with fees and confirm if every year fee or a one time fee. Once all the information is gathered and shared, it can be put out as an online vote

Suspensions: RK is not allowed to be on ice help until his 6 game suspension is completed. Rob to follow up with RK with an email that he cannot be on ice

Motioned to have Kalya order Ribbons. **PASSED (10 YES, 2 absent)**

Can U13 sell raffle tickets - Adam to confirm - Adam confirmed this is ok - **CLOSED**

Discussion about how to eliminate cheques for Bond due to the cost of buying cheques that are not cashed. - Change date for completing bond hours from February to January, fundraising and bond - switch so don't have to have so much money all up front. **TABLED**

Due to VSC - only Bench staff allowed in the dressing room. Parents should stay out of the changerooms since Veronique would need to be asked every time if the parent has had a VSC completed

Rob suggested for next season a Goalie dust off

**ONLINE VOTES:**

MOTION to .... Motioned by: ?, Seconded by: ?. **CARRIED/DEFEATED.**

**MOTION: Motion by Veronique, Second by Kayla - Passed** I just had a parent of a U18 player reach out and ask if they could pay \$20 for tomorrow's tryout because their son has made it to the final tryout elsewhere. If they are released and come back to Essa they will pay the remaining \$60.

I motion to allow this (and other families in this situation) to pay \$20 for the first tryout and the remainder if needed.

**MOTION: Motion by Veronique, Second by Kayla - Passed** When we voted on the U11 Rep numbers, we still had D.M. in our numbers.

I would like to motion the following adjustment to the U11 Rep numbers 14-16 skaters, 1 goalie (previously 15-16 skaters, 1 goalie) That would have the LL teams taking 16 players and 1 goalie per team.

**MOTION: Motion by Krystal, Second by Kim - Defeated**

I motion that we fold the U15 LL team for the 2024-25 season, and move forward with one larger Rep team.

**MOTION: Motion by Bertram, Second by Kayla - Passed** In light of the vote today to keep the U15LL team, I would like to motion Adam Collins as the U15LL Head Coach for the 24/25 season. This was something discussed at the August 22nd meeting but I guess we never formally voted on it.

**MOTION: Motion by Kayla, Second by Krystal - Passed** I would like to motion the following roster for the U18 Rep Team for 2024/2025 season.

**MOTION: Motion by Kayla, Second by Krystal - Passed** I would like to motion the following roster for the U15 Rep Team for 2024/2025 season.

**MOTION: Motion by Kayla, Second by Veronique - Passed** I would like to motion the following roster for the U13 Rep Team for 2024/2025 season.

**MOTION: Motion by Kayla, Second by Veronique - Passed** I would like to motion the following roster for the U11 Rep Team for 2024/2025 season.

**MOTION: Motion by Kim, Second by Kayla - Passed** Now that U11 Rep is finalized Gavin has resigned as head coach of U11LL Red. I motion Travis as head coach for this team.

**MOTION: Motion by Veronique, Second by Krystal - Passed** After attending the first U18 LL practice, the family reached out to me seeking a refund because this team was "not a good fit ".  
I don't want to see any kid miss out on hockey because they are waiting for us to sit around a table so I am going to motion that we follow the table of our refund policy and return 90% of the fee to this family.

**MOTION: Motion by Bertram, Second by Krystal - Passed** - I motion to allow teams to roster/utilize APs prior to Oct. 15th for the 2025-25 Season

Meeting Adjournment: 10:14 pm Motion to adjourn by Angie, second by Veronique

**Future Meetings:** 7pm Location Angus Arena - Gym , November 14, 2024, December 12, 2024, January 9th, 2025, February 13th, 2025, March 13, 2025