



December 12, 2024

Executive Meeting Minutes

Executive Member	Position	April 11	May 9	June 13	July 17	August 8	August 22	#####	October 10	#####	#####	January 9	February 13	March 13	Total Absent
Vacant	President	P													
Tiffany Hart	Vice-President			P	P	P	P	P	P	P	P				
Angie Trotter	Secretary	P	P	P	P	P	P	P	P	P	P				
Lauren McPherson	Treasurer				P	P	P	P	A	P	A				
Tiffany Hart	Ice Convenor			P	P	P	P	P	P	P	P				
Veronique Vandermeer	Registrar	P	P	P	P	P	P	P	P	P	P				
Vacant	OMHA Rep							P	P	A	A				
Kim Chittenden	Local League Contact	P	A	P	P	P	P	P	P	Ph	A				
Vacant	Jr. Coordinator	P	P	P	P	A	A	A	P						
Robert England	Risk Manager	P	P	P	A	A	P	P	P	P	A				
Vacant	Assoc Head Coach	P	P	A	A	A	P	A	A						
Krystal White	Assoc Head Manager	on leave		P	P	P	A	P	P	P	P				
Shannon Rowlandson	Director of Dev't	P	P	P	A				P	P	P				
Kayla Otten	Equipment Manager	P	P	P	P	P	P	P	P	P	P				
Kayla Otten	Fundraising Director	P	P	P	P	P	P	P	P	P	P				
Kirby Dickson	Bond Director			P	A	P	A	A	P	P	A				
Kerri Muerrens	Public Relations	P	P	P	P	P	P	P	Ph	P	Ph				
Adam Collins	Tournament Director	P	P	P	A	A	A	A	Ph	P	P				

**CALL MEETING TO ORDER at 7:01 pm**

Approval of November 14, 2024 Meeting Minutes

[https://docs.google.com/spreadsheets/d/1uxcXEjmMavKhcg2EniTuojqC8zgsh8AVk-3uslh403c/edit?usp=drive\\_link](https://docs.google.com/spreadsheets/d/1uxcXEjmMavKhcg2EniTuojqC8zgsh8AVk-3uslh403c/edit?usp=drive_link)

Motion by Angie, Second by Kayla

**CORRESPONDENCE**

Change Room Allocation Policy Update - U18 does not want room 7, township has been told

Cheque received for \$500 from the Lions at the Angus Christmas Tree Lighting

Letter Against Removing Residential Restrictions - East Elgin Minor Hockey Association

**DELEGATIONS:**


**EXECUTIVE REPORTS:**

**Vice President (Acting President) - Tiffany Hart** - Review/Discuss Budget - **MOTION: I motion to approve the 2024/25 budget, Second by Krystal - Passed (8 YES).** Discuss role descriptions.

**Secretary - Angie Trotter** - Nothing to report

**Treasurer - Lauren McPherson - Tiffany to provide finance update in my absense:**

1. November P&L reports and bank statements printed and provided to Tiffany

2. **Nov 30 Bank Account Balances:**

**Tournament** - \$98,552.37

**Main Account** - \$130,740.36

Tournament Fees Collected into MAIN Account by e-transfers = \$13,194

**MOTION: To Transfer \$13194 from TD Main account into the Tournament Account. Motion by Tiffany in Lauren Absent, Second by Angie - Passed (8 YES)**

3. Kayla Provided me with \$16,722 in fundraising money earlier this week (Cash + cheques) which is will be reflected on the December Financial reports and bank statements.

**Ice Scehduler - Tiffany Hart** - Nothing to report

**Registrar - Veronique Vandermeer** -

VSC

Screening compliance update

Winter development registration update

Refunds for overpayments

1. **I motion to refund \$50 to a family that registered for Jr Eagles then Kim suggested they move to U7 development, second by Krystal (7 YES)**
2. **I motion to refund \$45 to family who payed the out of town rate for powerskating, second by Krystal (7 YES)**
3. **I motion give a family a \$25 refund for missed AGM Fee, second by Krystal (7YES)**

**OMHA Rep - Milly Schrobback** - Resigned prior to meeting

**Local League Contact - Kim Chittenden - GBTLL update** per meeting Dec 3/24: - Jan 15th AP deadline, update to rule: If a player affiliated to a team but has changed their mind they are able to cancel that affiliation and affiliate to another team (within the boundries of AP eligibility) up until Jan 15th. Player movement (i.e. from one team to another or move from another centre) is Jan 10th. Goaltenders, for emergency situations LL can use cross team goalie but must advise in writing to LL contact with reason for use and date, LL contact will immediataely notify OMHA. OHF deadline for VSC's extended to Dec 9th. If members are still having issues they must contact OHF on their own to advise and request extension based on a legitimate delay. Reminder to review gamesheets! Errors still happening. Wasaga will be hosting the All Star again this season, Apr 5th - LL, Apr 6th - Rep. Canceled games during the 1st half of season need to be rescheduled before Christmas. 2nd season for LL ends Feb 9th. Round robin ends March 9th. **EMHA update** - Rob and I handled a complaint from parents of U15LL E.K., met on Nov 24th. Several emails and calls to the bench staff to gather info. Ultimately met on Dec 2nd however due to change in circumstances this went from an LL meeting to a Rep meeting as E.K. was moved to U15 rep. Myself, Millie and Rob met with parents/player/U15LL coach/U15 Rep coach. Expectations were set and reminders of our code of conduct. R.K. to finish serving his 5 game suspension (as a parent, not as a ref). Rob (Risk) to confirm how many games were left to serve. Dec 8th met with U15 rep coach and parents of J.B. regarding recent suspension, coach provided player with expectations moving forward and consequences of further suspensions. Parents had some concerns regarding the suspension and the game in question that the team incurred 94 penalty minutes for(2 coaches and 2 players suspended). They will be sending in a formal complaint, head coach also advised of his concerns and will also be sending in a formal complaint against the officiating of this game (Nov 29th - U15 Rep, in Essa against Shelburne). At coaches request I attend their away game in Shelburne on Dec 7th, no major issues and Essa had a total of 6 minutes.

**Jr. Co-ordinator - Kayla Otten (Acting)** - Half-ice aluminum boards arrived on December 11th. Teams will start using them this weekend. Kim Power approved 1 child (ND) that is eligible to move from Jr. Eagles to U7 Development for session 2. They will be stored in front of the equipment room for easy access to the double doors. Ideally, teams will use them for half ice games but also have the option to use them for practices. Santa is coming for U7 and U8 on Sunday, December 15th. The U9 jamboree at TNT got cancelled due to low enrollment. The team has reached out to Clearview and their jamboree is full. The only other jamborees are 3-4 hours, it's fair to have them travel that far for half ice games. They are seeking approval to do a 4th full ice tournament due to the lack of jamborees available.

**Risk Management - Robert England** - OPP update

**Association Head Coach - Adam Collins (Acting)** - received call from RIC Rob Maccloughin regarding the U15 rep game and receiving 94 minutes in penalties. Rob was quite upset regarding the behaviour of the U15 coaches, players, and parents in the stands. After the head coach and assistant coach were removed they attempted to re enter the ice from the bleacher side. I asked but was not provided with a copy of the game sheet to review the coach suspensions and codes used. I understand meetings took place with the team regarding suspensions, I was also not a part of those meetings, nor was I informed of them. Assistant coach suspension should have been matched by the executive as it is very clear in OHF policy that only head coaches can speak to referees. Add to it assistant coach tried to get back on ice after ejection makes it a very bad look for Essa minor hockey. I asked K.C about matching the suspension for assistant coach, after some back and forth was basically told not going to happen and I stopped getting responses to my emails. Coaches meeting will be held Dec 30 to inform about HDIE and how the event will run.

**Association Head Manager - Krystal White** - PowerPoint presentation going to be sent out by end of week

**Development Director - Shannon Rowlandson** - Nothing to report

**Equipment Manager/Fundraising Director - Kayla Otten** -

**Require a cheque for \$200.00 on pucks to distribute to teams for game pucks for season 2 and playoffs, whatever isn't spent I will E-transfer back.**

**Require a \$600 cheque to spend on dance drinks, snacks and prizes for January 17th.**

I gave Lauren the first huge batch of fundraising money collected (\$16,722.00). I am waiting on 10 more families to hand in their money, they have all been emailed. Next dance is on Friday, January 17th, still looking for a few more volunteers. HDIE ribbons were paid for and have arrived. I have ordered EK rep jerseys, just waiting on an invoice.

**Bond Director - Kirby Dickson** - Nothing to report

**Public Relations - Kerri Meurrens** - \$1000.00 sponsorship received from Scotiabank

**Tournaments - Adam Collins** - HDIE schedule is complete and posted on website. Coaches will be email and notified of their time slots. Will also have a coaches meeting Dec 30 explain hockey day in Essa. Looking for minimum one executive on ice during each time slot. Spreadsheet was sent out so far no one has signed up. Please note the executive on ice is in addition to the head coaches from the respective teams. February Jamboree is full for U7. Still have room for 6 teams in U8. Kim has graciously volunteered to do the player gift bags again. Will need volunteer help for lunch,time clock, barrier moving for floods, gym set up and clean up, John Prince Memorial Tournament has 40 teams currently. All Essa teams are registered Essa teams to provide me via email with their approved rosters and travel permit so I can load them into GSI. Executive sign up sheet will be sent out closer to tournament we are contractually obligated and OMHA required to have executives on site or within proximity at all times for the tournament.

[https://docs.google.com/spreadsheets/d/1u0ztBJSXDJo-J9UmzX4wC1wv\\_CSXU-FeU9fbcAqV1k/edit](https://docs.google.com/spreadsheets/d/1u0ztBJSXDJo-J9UmzX4wC1wv_CSXU-FeU9fbcAqV1k/edit)

<b>PREVIOUS BUSINESS:</b>
<b>Hockey Day in Essa - January 4th, 2025 - OPEN</b>
<b>2022-2023 &amp; 2023-2024 Finances - discussion - OPEN -</b>
<b>Timbit Jamboree - February 15-16, 2025 - OPEN</b>
Email from Base Borden re: account - Tiffany will reached out the accounting department on base to see if they have or will be cashing the cheque from last season and if our account still has an outstanding balance - We have an outstanding balance of \$21,379.60, finally received the invoice on November 14th, 2024 from the 2023-2024 season. - <b>Follow up - Tiffany reached out to Base Borden and the cheque was never cashed. Tiffany will require the account to see if we still owe this money - OPEN - Awaiting final invoice from Borden</b>
Email from GB on October 6, 2024 re TG - Rob to get a statement from TG and interview witnesses regarding this situation and report back to the executive - <b>OPEN - Investigation almost complete</b>
Revision to By-Law Number One 8.5c - Absence - Any member of the Executive, who misses two consecutive regular meetings of the Executive without just cause, may cease to be a member of the Executive. The presiding Executive Committee shall determine just cause. Revision: Any member of the Executive, who misses two consecutive regular meetings of the Executive without just cause, may cease to be a member of the Executive. Any member who missed two consecutive regular meetings of the Executive with just cause will have their vote suspended until they attend a regular meeting. Meetings can be attended online using a program like zoom or by calling in using a phone in circumstances that make it impossible for the individual to be in physical attendance for example: sickness, work travel, vacation, etc. After the second meeting unable to be in person, members vote will be suspended until they attend a regular meeting in person. The presiding Executive Committee shall determine just cause. - <b>OPEN for further discussion on how to ensure executive members are available to attend meetings when taking on these volunteering positions. Referee in charge to be invited to meetings - Has been invited - CLOSED.</b>
<b>Executive Committee Job Descriptions - OPEN -</b> Needs to be reviewed for each position, missing job description for Director of Development
<b>End of Year Banquet - April 3rd - OPEN</b>
<b>Annual General Meeting - April 10th -</b> Compile a list of By-law revisions, must be sent out prior to March 7th, 2025 - <b>OPEN</b>
First Aid Training for all Trainers - Rob volunteers his time to instruct a Stop the Bleed course for all trainers. - <b>OPEN</b>
First Aid kits now require personal hygiene products for female players to be in each bag. Members of the executive have volunteered to donate products for each first aid bag - <b>OPEN Rob</b>
Goalie App Netminder - EMHA has very little goaltender training. This app gives lesson plans for goalies, and help with Mental health of goaltenders. This app will be provided to coaches to help goalies. Can it also be available for parents, goalies, etc. <b>Rob to follow up with fees and confirm if every year fee or a one time fee. Once all the information is gathered and shared, it can be put out as an online vote</b>
Discussion about how to eliminate cheques for Bond due to the cost of buying cheques that are not cashed. - Change date for completing bond hours from February to January, fundraising and bond - switch so don't have to have so much money all up front. <b>OPEN Kirby - Tabled to off season discussion</b>
Rob suggested for next season a Goalie dust off - <b>OPEN - Tabled to off season</b>
Will there be enough for 2 sessions of Jr. Eagles? Won't know until it's opened up. Can we sustain them on a Saturday. Some moving up from U7 to Jr Eagles. We can start with the Tuesday and ask Kim if still 15 - <b>CLOSED Kim Power has agreed to take the 30 kids, but is requesting additonal help. She also stated that only 1 kid from Jr. Eagles is ready to move up to U7 Development. She has spoke to the family as well.</b>
For Power Skating next year look into HCR (or another system) for registration since there is less control through ramp. - <b>OPEN - Table to summer</b>

Looking for donations of games + toys to keep while kids busy that are in tournaments. Tiffany to ensure gym is booked until 7pm during the tournament - **OPEN**

**NEW BUSINESS:**

Referee rates and mileage - Communicate to managers that they can pay the mileage rates as requested by ref at the time. It would be nice to know when an out of town ref is coming. Can Veronique have access to ref portal to see where refs are coming from? More money to be given to the managers and need confirmation from Rob RIC on milage - check the OMHA manual for actual milaegie rates and send an email out to all managers - Refs will not come because parents and coaches are so bad. Need to contact Rob (RIC) re scheduling refs issues plus hard to get refs because other leagues had them booked until the end of the year

Survey Results

Executive members roles and responsibilities, vetting of new executive members

Purchase new targets - Krystal going to look to see if she has this to donate

U18 games to be blocked so they can help our with the U7 Jamboree - Tiffany

Boarders to be opened up next year, so players can go anywhere to tryout without needing NRP anymore. Voting has already started and December 16 will be the announcement. Do we need to start tryouts in May? We dont have ice

Trainers need to be reminded about forms that are to be filled in, as they are not being completed as required.

Game sheets need to be uploaded by midnight - No need to provide feedback as this is not read

Injured player can be on the bench as long as wearing helmet, neckguard and mouth guard

How to report a suspension - instruction sheet required

All Start Game Schedule - LL April 5th, Rep April 6th

**ONLINE VOTES:**

MOTION to .... Motioned by: ?, Seconded by: ?. **CARRIED/DEFEATED.**

**MOTION: Motion by Kim, Second by Milly - Passed (6 YES, 2 Conflics, 5 No Response)** I motion that EK be released from LL to play permanently on the Rep team. This request came from the coach SA and was communicated to the U15 LL coach AC and the parents have been contacted and agree to the request.

Veronique has brought up concerns that I agree with. There is a need to place conditions on this move such as, 1. RK serve out his remaining suspension of 3 games, as per Rob England(the remaining must be served as a parent meaning viewing from warm area not being on the ice as a ref) 2. Reminders regarding code of conduct that was signed by parents and player, 3. 24 hour rule must be followed when bringing issues of concern to the bench staff.

**MOTION: Motion by Adam, Second by Kerri - Passed (10 YES, 2 No Response)** I motion to approve budget for Family day Jamboree

**MOTION: Motion by Adam, Second by Kerri - Passed (10 YES, 2 No Response)** I motion to spend no more then \$1700 on dog tags (player souvenirs and trophies for skills contest). I am order more dog tags then we will likely lead but we can use the left over for next years jamboree. I have attached the quote for the dog tags and the trophies. They will be same ones we had last Jamboree

**MOTION: Motion by Adam, Second by Lauren - Passed (10 YES, 2 No Response)** I have attached a picture of Essa eagle custom socks (in email) that I would like to purchase to have as a player gift for hockey day in Essa.

The cost is a little more than we normally spend however I think given what has transpired this season we should bite the bullet and get these for the players and coaches.

I can get them for \$15 as long as we order a minimum of 250. We need 260 for just the players so I am proposing we order 300 of them and if we have any left we could sell the ones that are left.

I motion we spend no more than \$5000 on custom socks for hockey day in Essa player/coach gift.

Meeting Adjournment: 9:39 pm Motion to adjourn by Angie, second by Adam

*December 12, 2024 @ 7pm - Location Angus Arena - Gym*

**Future Meetings:** January 9th, 2025, February 13th, 2025, March 13, 2025 (Banquet Hall - after November 14th meeting)