



March 13, 2025

Executive Meeting Minutes

Executive Member	Position	April 11	May 9	June 13	July 17	August 8	August 22	September 12	October 10	November 14	December 12	January 9	February 13	March 13	Total Absent
Vacant	President	P													
Tiffany Hart	Vice-President			P	P	P	P	P	P	P	P	P	GM	P	
Angie Trotter	Secretary	P	P	P	P	P	P	P	P	P	P	P	P	P	
Lauren McPherson	Treasurer				P	P	P	P	A	P	A	P	A	A	
Tiffany Hart	Ice Convenor			P	P	P	P	P	P	P	P	P	GM	P	
Veronique Vandermeer	Registrar	P	P	P	P	P	P	P	P	P	P	P	P	P	
Vacant	OMHA Rep							P	P	A	A				
Kim Chittenden	Local League Contact	P	A	P	P	P	P	P	P	Ph	A	Ph	GM	P	
Vacant	Jr. Coordinator	P	P	P	P	A	A	A	P						
Robert England	Risk Manager	P	P	P	A	A	P	P	P	P	A	P	P	A	
Vacant	Assoc Head Coach	P	P	A	A	A	P	A	A						
Krystal White	Assoc Head Manager	on leave		P	P	P	A	P	P	P	P	Ph	P	A	
Shannon Rowlandson	Director of Dev't	P	P	P	A				P	P	P	P	A	A	
Kayla Otten	Equipment Manager	P	P	P	P	P	P	P	P	P	P	P	P	P	
Kayla Otten	Fundraising Director	P	P	P	P	P	P	P	P	P	P	P	P	P	
Kirby Dickson	Bond Director			P	A	P	A	A	P	P	A	P	P	Ph	
Kerri Muerrens	Public Relations	P	P	P	P	P	P	P	Ph	P	Ph	A	Ph	P	
Adam Collins	Tournament Director	P	P	P	A	A	A	A	Ph	P	P	P	A	P	

P = Present A = Absent Ph = Phone In GM = Google Meets

CALL MEETING TO ORDER at 7:08 pm

Approval of February 13, 2025 Meeting Minutes

https://docs.google.com/spreadsheets/d/10raVTJbJtCWNJTgML8uUW-WFszyTP4IUUnxwaUlds4/edit?usp=drive_link

Motion by Angie, Second by Veronique



March 13, 2025

Executive Meeting Minutes

CORRESPONDENCE

Complaint received from Base Borden - re: U15 Rep

Email received regarding - Player safety should always be our top priority, and it's important that we respect the expertise of our trainers when making decisions related to injuries and health concerns. I've noticed instances where managerial decisions have overridden trainer recommendations, and I feel it would be beneficial to clarify the roles and responsibilities in these situations. Could we explore ways to ensure that trainers have the final say when it comes to player safety, in alignment with best practices and Hockey Canada guidelines?

Email received regarding - Steps taken to address bullying situations this year, ensuring a safe and positive environment for all players is crucial. However, there have been some concerns that the family and player responsible in some of these instances were never directly spoken to. Addressing all parties involved is essential for meaningful resolution and prevention moving forward. Could we review our approach to ensure that future incidents are handled in a way that includes open communication with everyone involved, in alignment with Hockey Canada's Anti-Bullying policies?"

Email from South Simcoe

Email from AJ regarding suspension

DELEGATIONS:



March 13, 2025

Executive Meeting Minutes

EXECUTIVE REPORTS:

Vice President (Acting President) - Tiffany Hart - Registration vs Ice comparison to be presented for registration cost discussion. Dates have been requested from Wasaga Township, they hope to let me know about tryout ice on March 15th.

Secretary - Angie Trotter - Nothing to report

Treasurer - Lauren McPherson - Statement of Earnings

https://docs.google.com/spreadsheets/d/177Qhw_WOiWbx0OERvimt18UL7w6cipju/edit?usp=drive_link&oid=113911789853356064684&rtpof=true&sd=true

Ice Scheduler - Tiffany Hart - Nothing to report

Registrar - Veronique Vandermeer - Discussion regarding payment system for upcoming season, should we use **Ramp, Stripe, Sports Pay** to collect fees for the 2025-2026 season? **Decided on Sports Pay.** We need to determine how many players from outside our borders we will be taking - **Decided on 3 with an additional 2 with executive approval.**

Registration for tryouts will open **April 1, 2025** Registration for the season will open **April 4, 2025**

An eblast needs to go out explaining open borders and the new registration process. I will prepare the bulletins. I will let the U18 know that tryouts will be held in the spring. I have a session to build registration next Tuesday

Can we register everyone in one store then I move them over after tryouts?

OMHA Rep - Kim Chittenden (Acting) - GBMHL meeting Mar 5th/25 - D1 Clinic – reach out to Tom Bly to host Aug 16 is booked in Highland Storm

VSC – 3 year from date of receiving/do your new declaration/start the process now/OHF – 59 people should not have passed March 5/6 – registrar webinar at 7pm Need to register at every centre trying out for

Offer of commitment – email sent to parents with a link to the association – cannot then tryout elsewhere once accept commitment/can tryout elsewhere until sign offer of commitment

Spring Evaluations – B centre can run after A centres (don't have to at same time) – May 30 is completion date

4 practices after March 1, can qualify as prep skate

Fall Evaluations – need 4 prep skates – only players that played last year are eligible

U8/9MD – can have Spring evaluations- full ice has been applied for entire season or Dec 15 start full ice

Please bring team registration list to the September meeting. Team fees can be paid at the September meeting or mailed directly to the treasurer PRIOR to the September meeting at the address below.

Discuss in April and set game lengths for the 2025/26 season – The North (MPSHL) would like this standardized.

April 8th - next meeting followed by AGM

EMHA - U13 Rep parent email received, looked into, discussed with Bench Staff. Myself, Adam Collins and Tiff agree nothing further required. Need to discuss coach movement as AG applied and was accepted at another centre but rules apply in this situation and the executive needs to vote on his release. I will provide context in person at the meeting.



March 13, 2025

Executive Meeting Minutes

Local League Contact - Kim Chittenden - GBTLL meeting Mar 4th/25 - Much of the same information as per the Rep meeting. U8 MD and U9 MD will be a potential option, centres to advise if they are interested in having teams for these divisions. Still waiting to find out if U9 will be full ice all season (details in April), if full ice not granted for entire season OMHA will be advocating to move it to end of November or Early December. Please bring team registration list to the September meeting. Team fees can be paid at the September meeting or mailed directly to the treasurer PRIOR to the September meeting at the address below. Discuss in April and set game lengths for the 2025/26 season – The North (MPSHL) would like this standardized. **Survey provided by league**, I will ask the survey questions at the meeting and we can complete together (regarding how the season went with re-seeding, as well as preferred dates for scheduling meetings, etc.). U9 Wrap Up hosted by Wasaga. All info sent to Kayla and she relayed to the team. All Star game also hosted by Wasaga, April 5th LL April 6th Rep. \$25/player, goalies free. More information coming soon!

ULL Black parent email - was reviewed by myself and Rob, spoke to bench staff as well as viewed parents chat group. Found that there is no team wide issue, very positive feedback.

Jr. Co-ordinator - Kayla Otten (Acting) - The U7 season is winding down next weekend! I am doing a Timbits Celebration for U7 on their last day of ice (March 23rd). I will be collecting all pucks and goalie gear from the littles at their last skates. I am going to save their Timbits (U7 and U8) medals for the Year End Banquet. **MOTION:** From Kim Power presented by Kayla: "I would like to motion to refund a total of \$150.00 for player JC from the Junior Eagles. This child never stepped foot on the ice. His parents brought him to the first few skates and dressed him but they (and myself) were unable to get him on the ice. This family is wonderful and didn't even ask for a refund, so I think this is something we should provide them with - **PASSED (8 YES, 3 Absent)**. I was advised but Adam Parent on Jan. 15th that U8 MD was not an option next season due to low interest but it seems to be an option. I will be talking to CC and MM regarding next year for U8 Select and/or U8 MD.

Risk Management – Robert England –

Regarding the release of AG to coach in South Simcoe for the upcoming 2025/26 season. I believe he should be released as he has been selected by South Simcoe to be a head coach and he does not live in our centre. It doesn't in my opinion negatively affect EMHA to release him, however prolonging this action by us will no doubt cause us a potential complaint with the OMHA as their season "pre skates" begin in 2 weeks. My understanding is that both AG and the South Simcoe Organization were not aware he would need a release as he lives in Barrie.

Tailgating at our arena is an issue. I have overheard rumblings that people attending youth hockey are tailgating in the parking lot and openly drinking alcohol and smoking dope while families are attending for both hockey and other activities at the community centre and the high school. This is not related to the mens "beer league" games and gives a poor image to the kids. I will be reaching out to the OPP to request patrols of the lot to ensure sobriety of drivers and to enforce the liquor licence act and cannabis act. This is going to be brought up again at the AGM.

Parking in handicap area. I have been told several times that people are parking without handicap permits and forcing those who require the spots to walk in inclement weather. Also, not cool and will be brought up at the AGM.

Association Head Coach - Adam Collins (Acting) - coaching selection committee approval, coaching selection process how it will work and when it will be completed. Teams are submitting illegal rosters and not following OMHA and hockey Canada protocols: RE U13 having AP player play that was not on roster. Update on AJ suspension (email from AJ was sent) I did not receive it. Update on TC suspension



March 13, 2025

Executive Meeting Minutes

Coaching Selection Committee --- Proposed Rule Change - Email (paper copy for everyone to be handed out for easier reading)

Association Head Manager - Krystal White - Zoom meeting for this month. Working on being able to have longer than 1 hour meeting via online (Google Meet). End of season meeting: before AGM, so any unanswered questions can be covered there, or post AGM to cover things from it, if needed.? thoughts? Need thoughts and feedback on how to restructure team funds wording with regards to coaches unilateral deciding on how funds are spent, and on what. Have some concerns regarding funds spent on apparel over skills, etc.

Development Director - Shannon Rowlandson - Nothing to report

Equipment Manager/Fundraising Director - Kayla Otten -

Equipment:

All of the practice equipment has been purchased and put in the lock up. It has been nice to see coaches using the new items. I will store them in the equipment room in the summer instead of keeping them in the lock up. Pucks and First Aid Kits will be collected as teams finish up, with some being collected at the Banquet. We will need to replace a lot of First Aid Kits next season (we didn't need to buy any this season). LL Jerseys will be collected in partner with team managers at last practices/Banquet/AGM.

Barrie Colts Fundraiser:

Barrie Colts Fundraiser was a huge success! We made \$1146 for the Fundraiser. It was great to see all of the Essa families out together. Next season I would like to do it earlier in the season as team bonding events. The feedback I got from some teams was they already did a Barrie Colts Night earlier in the season, so were reluctant to do it again.

McDonald's Fundraiser:

The McDonald's Fundraiser was okay, The feedback I got from McDonald's is that people were coming and saying they forgot their ticket. Unfortunately you must present the ticket for the money to come back to us. We made a total of \$150 for the Fundraiser. I will be doing another one at the start of the new season.

Dances:

Our next Youth Dance is on March 22nd. The theme is Hollywood Red Carpet. I need a cheque for \$395.50 for the DJ please. I am still looking for some more volunteers - please let me know if you're available. There will be another Youth Dance on Friday, June 13th.

Pack the Barn:

I have the rosters set for Pack the Barn (U18 Rep and Essa Alumni Players). This is a great event that brought out a lot of people two seasons ago. I am looking for someone to volunteer to sell 50/50 please. The event is on Sunday, March 23rd from 5:45pm-7:20pm. Thank you to Veronique for getting the write ups done. I am starting to get some pictures from families that will be hung in the walls. I will be asking Ryan F. and Marc B. to ref the game.



March 13, 2025

Executive Meeting Minutes

Banquet:

The Banquet is on Wednesday, April 2nd. U7-U9 is from 6:00pm-7:00pm. U11-U18 is from 7:30pm-8:30pm. Teams have been asked to prepare a write up about their season for Adam to read. Coaches will present their award winners as usual. The trophies (U7-U13) and medals (U15-U18) have been ordered from Wilson Trophy (total cost of \$623.77). Pens as a coaches gift were ordered and have arrived (\$226.04). Gym Rental: \$305.10. Drinks: estimate of \$200.00 (this may be lower depending on how many extra drinks we have leftover from the dance). Tableclothes/Misc.: estimate of \$275.00. Pizza has gone up A LOT from Domino's! It is now \$12.99 plus tax per pizza compared to \$9.50 plus tax per pizza last season. I am going to need around 75 pizzas (will confirm the breakdown for each banquet time closer to). It will be around \$1200.00 for pizza with delivery and tip. I am requesting \$1200.00 in cash to pay for the pizza at the banquet and a \$275 cheque to purchase drinks and tableclothes/misc. items.

Bond Director - Kirby Dickson - Emails sent out to team managers individually with who on their team still needs bond spreadsheets sent in. Deadline has been sent for 1 April to have everything in.

Public Relations - Kerri Meurrens - Nothing to report

Tournaments - Adam Collins - Final totals from Jamboree, event was successful. Half ice east-west caused a major issue for majority of the day as its very painstaking to remove two sets of pads/boards for the floods. Recap the years tournaments and propose signing a new 3 year contract with weekend hockey(current one expires after this year) Weekend Hockey has proposed to us hosting a third tournament (can look at dates to make sure it minimizes impact on Essa ice). MOTION to renew 3 year contract with Weekend Hockey - **Second by Krystal - 7 YES, 3 Absent - PASSED**. Extra tournament for December 19th to be **tabled** until April 10th meeting. Possible Barrie colts in attendance for award night.



March 13, 2025

Executive Meeting Minutes

PREVIOUS BUSINESS:

2022-2023 & 2023-2024 Finances - discussion - **OPEN** - Appointment to be set up for either March 5 or 6 to meet with the OPP in person - Rob, Tiff, and Lauren. Meeting cancelled by OPP due to weather, rescheduled for March 25th

All Star Game Schedule - LL April 5th, Rep April 6th - **OPEN**

Email from Base Borden re: account - Tiffany will reached out the accounting department on base to see if they have or will be cashing the cheque from last season and if our account still has an outstanding balance - We have an outstanding balance of \$21,379.60, finally received the invoice on November 14th, 2024 from the 2023-2024 season. - **Follow up - Tiffany reached out to Base Borden and the cheque was never cashed. Tiffany will require the account to see if we still owe this money - OPEN - Awaiting final invoice from Borden**

Executive Committee Job Descriptions - **OPEN** - Needs to be reviewed for each position, missing job description for Director of Development

End of Year Banquet - April 2nd (date fixed) - **OPEN** - **Banner person has been sent team lists.**

Annual General Meeting - April 9th (date fixed) - Compile a list of By-law revisions, must be sent out prior to March 7th, 2025 - **OPEN** AGM April 9th list of By-law revisions, must be sent out prior to March 7th, 2025. Will review by-laws that weren't able to be changed last year and see if there are any additional changes. Lauren to help determine adjustment to either AGM date for 2025 or end of financial year. We currently present finances before financial end. Would like them to be in sync. **Rules/By-Law changes were sent out and posted to the membership on Friday, March 7th.**

Boarders to be opened up next year, so players can go anywhere to tryout without needing NRP anymore. Voting has already started and December 16 will be the announcement. Do we need to start tryouts in May? We don't have ice - With open borders, can we discuss moving up the selection of coaches and tryouts to the same time as all the other organizations in our area or sooner? **Adam can begin organizing coach selections and who will sit on the interviewing committee.** Kayla to post signup forms online - **Deadline by March 12th** - to bring list of interested coaches to the next executive meeting. Coaches to be interviewed and picked by the AGM in order to introduce coaches to the association. The plan for U11 to U18 Rep tryouts would be to have 4 pre skates - practices from March 1st on. Ice can be booked at Wasaga Beach ahead of time and cancelled if not required. This way coaches will know who is on their team and have time over the summer to fundraise and organize tournaments in advance of the season. Essa can also put a cap on NRP - **CLOSED**

Trainers need to be reminded about forms that are to be filled in, as they are not being completed as required - **OPEN** - **needs to be scanned into system**

Adam and the committee to look into another date for the Barrie Colts to come skate with the players since cancelling due to weather during the HDIE. Possibilities are during Jamboree or Family Day Weekend - Adam is looking into Barrie Colts coming to end of season Banquet

now that we have a bank account for Tournaments Separated from Main Ops.



March 13, 2025

Executive Meeting Minutes

Implementation of an official Draft Financial Policy for EMHA Exec Review at March Meeting and put forward for approval at the AGM. Lauren to bring a DRAFT policy to March Meeting for review prior to AGM. Not voted on, agreed for Lauren to make a draft to bring to next meeting for review and see if any changes are required - then a motion can be brought forward to pass the policy - **Tabled until April 10th meeting**

Kayla applied for the First Shift Program for the 2025/2026 season. We will find out if we are selected between March 15th and May 1st.

U13LL Complaint - update

Managers - Krystal is planning a virtual managers meeting End of February, then a Manager meeting at the end for feedback, survey monkey for more ideas.

Ref Money: Teams require money 3 times throughout the season - need a better way to get money to Managers - open to suggestions. Require a policy next season for mileage/game ref fees. Managers are rounding up because no change. Single game - only been mileage - write in policy one or the other. Not all refs are not in the system, because 3 ref will be in the system and 4 will show up to game. Single game bonus - word carefully in policy

Are there restrictions on coaches moving between Minor Hockey Associations?

Coaches may move freely between Associations except for a coach moving laterally in the same season or to a higher age division that will include the same birth year of players the following season. In those situations, they require permission from the Association they are coaching with or coached with the previous season. - Bulletin should be posted -

CLOSED



March 13, 2025

Executive Meeting Minutes

NEW BUSINESS:

Rep Head Coach Applicants:

U11 Rep - Pam Boyce, Travis Cox, Virgilio Silva

U13 Rep - Scott Armstrong, Gavin Hodgson, Justin Oliver, Todd Patton, Thomas Rae

U15 Rep - Neil Sizer, Shawn Aldred, Wes Sudsbury

U18 Rep - Eric Hart, Ashton Alexander

Is registration opening on April 1st like last year? I would like to get the website updated and social media pages. Are registration rates going up?

Adams motion to amend coaching selection committee rules: Motion to Change Rules: Selection of Team Coaches/Coach Selection Appeal Process

7.1a

Current Wording:

a. Applications for coaching positions will be called annually, by the Association Head Coach, for the upcoming season. All persons interested in Coaching must complete the online application form that can be found on the EMHA website (www.essaminorhockey.com). Applications for coaching shall be submitted by May 15th of each year, for the following hockey season.

Proposed Wording:

a. Applications for coaching positions will be called annually, by the Association Head Coach, for the upcoming season. All persons interested in Coaching must complete the online application form that can be found on the EMHA website (www.essaminorhockey.com). Applications for coaching shall be submitted by the due date assigned by the Association Head Coach. **Second by Veronique - 7 YES, 3 Absent - PASSED - Job Descriptions will need to be revised**



March 13, 2025

Executive Meeting Minutes

7.1b

Current Wording:

b. The Association Head Coach shall form and chair a Coaches Selection Committee after the April Executive Meeting. The committee shall consist of:

- i) U7- U9: Jr Co-ordinator and Local League Contact;
- ii) All Local League Teams: the Local League Contact, President or Vice President
- iii) All Representative Teams: the OMHA Contact, President or Vice President
- iv) plus two (2) additional members for each of the above, selected from the Executive.

These additional members could be from outside the EMHA. The committee must be approved by the executive.

Proposed Wording:

b. The Association Head Coach shall form and chair a Coaches Selection Committee for age groups U9-U18 Representative and Local League within 10 (ten) days after the call for coaching applications. The committee shall consist of

- i) minimum of 3 executive members
 - ii) plus a minimum of two additional members that may be from outside the EMHA.
 - iii) all committee members must be approved by EMHA Executive prior to coaching interviews commencing
 - iv) any executive member that has a spouse or family member applying to be head coach will be excluded from committee
 - v) any member of committee deemed unapproved for committee must be accompanied by an executive vote
 - vi) once committee is approved by EMHA it may not be altered in any way without permission of EMHA executive
- Second by Krystal - 7 YES, 3 Absent - PASSED**

7.1c

Current Wording:

c. Any perceived or unquestionable Conflict of Interest, as defined in By-Law Number One, shall be declared by members of the Committee prior to commencement of any selection process.

Proposed Wording:

Remove this rule as it is covered in section 7.1b. **Second by Krystal - 7 YES, 3 Absent - PASSED**



March 13, 2025

Executive Meeting Minutes

7.2 (all)

Current Wording:

7.2 Coach Selection Appeal Process

- a. Upon receipt of an appeal, the OMHA Convener will establish and Chair an Appeals Committee consisting of the EMHA President (or Vice President), EMHA Local League Contact(s) and two EMHA Executive Committee members or current coaches, as selected by the appellant.
- b. Any appeal must be received, in writing, within five (5) days of notification of the selection results.
- c. The appellant will appear before a Committee to explain the submitted appeal. Immediately following the meeting, the committee will deliberate for the purpose of coming to consensus on the validity of the appeal. The Committee's decision will be communicated to the appellant and followed up by a written ruling. Essa Minor Hockey Association - Rules of Operation
- d. The Appeals Committee will make every effort to hear and resolve appeals within ten (10) working days of receiving the appeal.
- e. In the event an applicant successfully appeals, the EMHA Appeals Committee shall decide whether to award the team to the appellant or convene a new Selection Board. Decisions of the initial appeals committee will be considered final.

Proposed Wording:

Remove this entire section as decisions should be final once voted on by the executive. Even Adam Parent questioned why we allowed coaches to appeal last season when he went over them. We are also on a tighter timeline if we are doing Spring tryouts. **Second by Kim - 7 YES, 3 Absent - PASSED**

MOTION by Kayla, MOTION to spend no more than \$1800 to cover the cost of the OMHA final weekend for the U18 team (as they are the only REP team still in contention). - **Table for online vote until Tiff speaks to Lauren**

Spring Tryouts - Feedback from last year tryouts, it was hard for people to make 5:30pm in Angus. I think it will be even harder for people to get to Wasaga for 5:00pm or 5:30pm during the week, a suggested start time of 6:00pm would be best to help accomodate families and coaches. 6:00pm-6:50pm U11, 7:00pm-7:50pm U13, 8:00pm-8:50pm U15 and 9:00pm-9:50pm U18 - anytime on weekends.

Spring tryouts for all ages, not handcuffing U18 tryout \$80

For next seasons volunteering, set up at registration to ask families "What event are you helping out for". Bond will not be in registration, fundraising is in registration



March 13, 2025

Executive Meeting Minutes

Determine number of spaces per division:

	FEE	NUMBER OF SPACES
U7	Same	40
U8	Same	20
U9	25	16 open at 26
U11	25	45
U13	25	45
U15	25	15 open at 26
U18	25	30

Setting game times for next season. 10 10 15 - Have this in writing to prevent any misunderstandings. No flooding between periods

ONLINE VOTES:

MOTION to Motioned by: ?, Seconded by: ?. CARRIED/DEFEATED.

MOTION: Motion by Kayla, Second by Krystal - Passed (9 YES, 1 No response, 1 Abstain) As keeping with tradition, EMHA pays for the U9 Wrap Up Tournament.

I would like to motion that EMHA pays a total of \$280.00 for the U9 Wrap Up Tournament for the 2024/2025 season.

Meeting Adjournment: 10:18 pm Motion to adjourn by Angie, second by Krystal

March 13, 2025 @ 7:00 pm - Location Angus Arena - Banquet Hall

Future Meetings: April 10th, 2025, May 8th 2025, June 12th 2025