



PO Box 2115  
Angus, Ontario  
L0M 1B3

Dear Ontario Provincial Police,

Re: Vulnerable Screening Check for

**Date:**

This letter is in request of:

To have a vulnerable screening check completed in order to become a **volunteer hockey coach** with Essa Minor Hockey Association (EMHA). Under the Ontario Minor Hockey Association (OMHA) volunteers are required to have this screening completed.

**This person will be in direct contact with under age vulnerable persons (minors) who will be involved in hockey, both on and off the ice. This contact at times will be without guardians present.** Under this OMHA regulation all coaches, volunteer bench and on-ice volunteers must have a valid background check completed and filed with the EMHA.

A hockey coach is responsible for the following and will be in contact with underage vulnerable persons (players) throughout the hockey season on an ongoing basis.

Coach interaction with vulnerable persons (herein referred to as players) will include but are not limited to;

- Coach the team and its players in all games and practices on the bench and ice.
- Establish rules for the team and players and oversee the supervision of the players at all times when involved with hockey.
- Plan on and off-ice activities for the players in consultation with the assistant coach. - Conduct player evaluation and the player selection process, including meeting with players. -Organizing and conducting practices with players.
- Operation of the team and players during the games, including before and after game player/team meetings in the change rooms.
- Supervision of players off and on the ice while at games and practices, including necessary discipline related to team activities.
- Supervision of team and players in the hockey change room before and after games, along with other coaches present as per the 2 coach rule.
- Other duties of a coach as required and directed by the association head coach.

Feel free to contact me if you require anything further.

Thank you,

Michael Scott  
Risk Manager, EMHA  
risk@essaminorhockey.com