



June 13, 2024

Executive Meeting Minutes

Executive Member	Position	April 11	May 9	June 13	July 11	August 8	August 22	September 12	October 10	November 14	December 12	January 9	February 13	March 13	Total Absent
Vacant	President	P													
Tiffany Hart	Vice-President			P											
Angie Trotter	Secretary	P	P	P											
Vacant	Treasurer														
Tiffany Hart	Ice Convenor			P											
Veronique Vandermeer	Registrar	P	P	P											
Vacant	OMHA Rep		P												
Kim Chittenden	Local League Contact	P	A	P											
Travis & Melissa Cox	Jr. Coordinator	P	P	P											
Robert England	Risk Manager	P	P	P											
Bertram Cronshaw	Assoc Head Coach	P	P	A											
Krystal White	Assoc Head Manager	on leave		P											
Ardra Scott	Director of Dev't	P	P	P											
Kayla Otten	Equipment Manager	P	P	P											
Kayla Otten	Fundraising Director	P	P	P											
Kirby Dickson	Bond Director			P											
Kerri Muerrens	Public Relations	P	P	P											
Adam Collins	Tournament Director	P	P	P											

**CALL MEETING TO ORDER 7:11pm**

Motion to appoint Krystal White as Head Manager - Motioned by Tiffany, Second by Rob - all in favour, Carried.

Approval of Minutes from last meeting of May 9, 2024. Accepted by Tiffany, seconded by Angie, carried.

**CORRESPONDENCE**

OHF and OMHA Appeal and decision

COC for U15 parent - COC was served

Email from member asking why haven't the vacant positions been posted to the membership? Post what is sitting open for positions with a deadline of 2 weeks for applying. All that sign up can come to the next executive meeting and introduce themselves to the committee and say why they would like to fill the position. Positions to be filled during the next meeting and attend may attend the next meeting

Questions received from U15 parents about registration numbers and what the plan is if we do not get enough to field a Rep and LL team in that division - See Veronique's report

**DELEGATIONS:**

12 Executives - 1 chair (11 votes total)

**U11 Rep Head Coach - Executive Voting**

Kayla motions Scott Armstrong as the U11 Rep Head Coach for the 2024/2025 season. Second by Kim - 3 YES, 4 NO, 5 ABSTAINED - Tiffany as chair, Angie, Kirby, Travis, Kerri. **Motion Denied**

Kayla motions Travis as the U11 Rep Head Coach for the 2024/2025 season. Second by Adam - 5 YES, 2 NO, 5 ABSTAINED - Tiffany as chair, Angie, Kirby, Travis, Kerri. **Motion Carried**

**U11 LL (1) & LL (2) Head Coach - Executive Voting**

Kayla motions Ian Roberts as the U11 LL (1) Head Coach for the 2024/2025 season. Second by Adam - 7 YES, 0 NO, 5 ABSTAINED - Tiffany as chair, Angie, Kirby, Travis, Kerri - **Motion Carried**

Kayla motions Gavin Hodgson as the U11 LL (2) Head Coach for the 2024/2025 season. Second by Krystal - 7 YES, 0 NO, 5 ABSTAINED - Tiffany as chair, Angie, Kirby, Travis, Kerri. **Motion Carried**

**U13 - Executive Discussion**

The committee recommended Justin Oliver as U13 Rep Head Coach. Little discussion was had after hearing the interview notes as the executive felt he was the best candidate. Voting by executive was as listed below

**U13 Rep Head Coach - Executive Voting**

Kayla motions Justin Oliver as the U13 Rep Head Coach for the 2024/2025 season. Second by Kirby - 8 YES, 0 NO, 4 ABSTAINED - Tiffany as chair, Rob, Kim, Krystal. **Motion Carried**

**U13 LL Head Coach - Executive Voting**

Kayla motions Pam Boyce as the U13 LL Head Coach for the 2024/2025 season, Seconded Adam - 8 YES, 0 NO, 4 ABSTAINED - Tiffany as chair, Rob, Kim, Krystal. **Motion Carried**

**U15 - Executive Discussion**

The committee recommended Shawn Aldred as the U15 Rep Head Coach. After hearing the interview notes a brief discussion was had and voting by executive was as listed below.

**U15 Rep Head Coach - Executive Voting**

Kayla motions Shawn Aldred as the U15 Rep Head Coach for the 2024/2025 season, Second by Kim - 7 YES, 3 NO, 2 ABSTAINED - Tiffany as chair, Adam. **Motion Carried**

**U15 LL Head Coach - Executive Voting**

Refraining from voting on U15 LL Head Coach due to number of registered players. To be reassessed at the next executive meeting

**U18 Rep Head Coach - Executive Voting**

Kayla motions Ashton Alexander as the U18 Rep Head Coach for the 2024/2025 season, Second by Travis - 5 YES, 3 NO, 4 ABSTAINED - Tiffany as chair, Veronique, Ardra, Kirby. **Motion Carried**

**U18 LL Head Coach - Executive Voting**

Kayla motions Patrick Cavan as the U18 LL Head Coach for the 2024/2025 season, Second by Kim - 9 YES, 0 NO, 3 ABSTAINED - Tiffany as chair, Veronique, Ardra. **Motion Carried**

**EXECUTIVE REPORTS:**

**President - Vacant -**

**Vice President (Acting President) - Tiffany Hart** - As a result of an OMHA Code of Conduct Appeal, I have been appointed by the OMHA Appeal Panel to VP for the 2024-2025 Season. I had been on the Executive for 12 years prior to April 2024. I have been the Ice Scheduler for the last 8 years but during my time on the Executive I have also helped fill in as Acting VP, Referee in Chief, Bond Director, Fundraising, Registrar and OMHA Rep. I appreciate the OMHAs confidence in me and look forward to a great season. I would like to go over the Executive Code of Conduct and will have everyone sign acknowledgement. Need to confirm with the township about the Timbit reduced ice, it was presented at council last year

<b>Secretary - Angie Trotter</b> - nothing to report
<b>Treasurer - Veronique - acting</b> Working with Bernice to sort out the books. Should have a full report and update for the members for next meeting. We need to look into a different payment system for next season to reduce service fees. Need to discuss bank account type and procedures going forward
<b>Ice Scheduler - Tiffany Hart</b> - Just getting back into the position. I do not have access to my email or the EMHA website as of yet. I will be contacting the township once I have access to find out their dates for ice. The current plan will be to request the same ice that we had last year. Mondays 1900-2100, Tuesdays 1700-2130, Wednesdays 1800-2100, Thursdays 1800-2100, Fridays 1800-2200, Saturdays 0730-1530 and Sundays 0730-1030 & 1330-1930. We need to schedule a 'new parents meeting' in August/September for new parents to hockey/emha. Need a date for Information Session that is in our rules by the end of November I believe. Hockey Day in Essa date? Mouthguard clinic? Uttling clinic?
<b>Registrar - Veronique Vandermeer</b> - Numbers update: U7 - 22, U8 - 20, U9 - 14, U 11 - 4 goalies, 43 players, U13 - 2 goalies, 17 players + 1 NRP, U15 - 4 goalies, 17 players +1 NRP, U18 - 2 goalies, 29 players Need to make a plan for U13 and U15, are we telling rep coaches how many to take? <b>Teams for 2024/25 U11 - 3 Teams, U13 - 2 Teams, U15 - 2 Teams, U18 - 2 Teams</b>
<b>OMHA Rep - Vacant</b> -
<b>Local League Contact - Kim Chittenden</b> - nothing to report
<b>Jr. Co-ordinator - Melissa / Travis Cox</b> - nothing to report.
<b>Risk Management- Robert England</b> : Update regarding OPP inquiry and review current status of police checks (VSC) that will require a significant update - will request everyone new and returning to send an updated or still valid copy in order to volunteer.
<b>Association Head Coach - Bertram Cronshaw</b> - Coaching interviews are completed for U11-U18 (21 interviews total). They went well. Kayla is presenting the 2024-2025 head coach positions to the executive as I am away in Paris for work. I will call all of the successful and unsuccessful applicants on Friday, June 14th. Kayla will post names on the website and Facebook page after the weekend. U9 is on hold as we are waiting to see if we can field a MD team. Still need to do one more interview for U9, tentatively scheduled for June 24 - needs to be confirmed.
<b>Association Head Manager - Krystal White</b> - nothing to report
<b>Development Director - Ardra Scott</b> - propose increasing power skating fees by 20\$ per child and paying Brad a little more.
<b>Equipment Manager/Fundraising Director - Kayla Otten</b> - U11 LL Atomc jerseys should here in late July/early August. I'm looking into a local supplier for Essa Swag (Moustache Power Designs). He is able to do track suits, t-shirts, long sleeves, hats, hoodies, etc. He is offering us the same as Entripy, 10% of sales goes back to us. I feel like this is a good idea as he's local so people would save on shipping and get items quicker. Do we still want to do meat sticks? It's tough finding online fundraisers where we get 50% of the profits and the family gets their \$125 back. DJ has been booked for dance dates discussed at the last meeting, same with the gym rentals and photo night. I would like it noted in the minute meetings that I will not be talked down to, belittled or slandered on Facebook by current or past executive members. As I have stated before, I'm HERE for the children and the community I grew up in and continue to
<b>Bond Director - Kirby Dickson</b> - I would like to purpose since the coaches have not been officially selected yet, that all rep teams this year get registered for a silver stick tournament. They fill up fast and it's a great opportunity for these kids.

Public Relations - Kerri Meurrens - nothing to report

Tournaments - Adam Collins - Update about upcoming tournaments.

**PREVIOUS BUSINESS:**

Email regarding U15 team funds. This email was given less than 10 days prior to the executive meeting, so will be tabled for the next meeting on June 13th. This has now been rectified by the team manager

Spoke of an email received from a former executive that was received just prior to the executive meeting, so is being tabled for the next meeting on June 13th.

**NEW BUSINESS:**

Executives to respond to emails in a timely matter

Motioned by Veronique, second by Krystal for the admin backdoor passwords to be sent to Tiffany and Angie and to provide Tiffany with both email logins for the VP and Ice Scheduler email accounts. Also fix the Tournaments login for Adam. 10 votes total - 9 YES Adam abstained. Carried

How to proceed with coach selections - discussed and voted

Phoning into meetings - tabled for further discussion due to time restriction

Executive Code of Conduct - signed by most executives

Go back to 2 cosigners, no e-transfers - tabled for further discussion due to time restrictions

Motion by Veronique to give deposit for all teams that would like to enter Silver Stick Tournament, second by Ardra - Motion passed unanimously (11 YES - abstained Tiffany as chair)

Rob to VSC check with his signature onto website

**ONLINE VOTES:**

MOTION to .... Motioned by: ?, Seconded by: ?. **CARRIED/DEFEATED.**

Motion brought by Veronique Vandermeer that we register the following teams for next season at a cost of \$1835

- U7 - 4 teams
- U8 - 2 teams
- U9 - 2 LL teams
- U11 - 2 LL teams, 1 rep team
- U13 - 1 LL team, 1 rep team
- U15 - 1 LL team, 1 rep team
- U18 - 1LL team, 1 rep team

We can change this as our numbers change but I have to have our projections registered by June 1.. Second by Graham

Motion by Veronique - Family is insisting we stick to the 15 day Canadian government policy about refunds.... I received a request for a refund as the family paid in full for the season and the child no longer is able to play due to a late posting. According to our refund policy, they are entitled to 90% because the request came in prior to June 1.

I Motion that we refund this family the 90% of the registration fee for a refund of \$450. Second by Kirby - Motion Passed

Motion by Bertram - Due to some conflicts of interest with regards to head coach applications I have adjusted the coaching selection committee.

I would like approval to have 6 members.

- Myself Association head coach
- Kim LL rep
- Alex OMHA rep
- Kirby Bond rep
- Graham Vice

And I have recruited an outside rep Jerry O'Hara

He has a lot of coaching experience and does not have any affiliation with Essa Minor Hockey.

~~Second by Ardra - Motion Passed~~

Motion by Veronique - Close our current QuickBooks account and open a new one so that Trevor and Bernice and I can begin reconciling all of our transactions. Second by Ardra - Motion passed.

Motion by Veronique - Close our current QuickBooks account and open a Wave account. Second by Adam - Motion passed.

Meeting Adjournment: 10:00 pm

**Future Meeting: July 11, 2024 @ 7pm Location: TBD**